

# Public Document Pack



<b>MEETING:</b>	North East Area Council
<b>DATE:</b>	Thursday, 30 January 2020
<b>TIME:</b>	2.00 pm
<b>VENUE:</b>	Meeting Room 1 - Barnsley Town Hall

## AGENDA

- 1 Declarations of Pecuniary and Non-Pecuniary Interests

### Minutes

- 2 Minutes of the Previous Meeting of North East Area Council held on 28th November 2019 (*Pages 3 - 6*)

### Ward Alliances

- 3 Notes of the Following Ward Alliances with Feedback from each Ward Alliance Chair (*Pages 7 - 36*)  
Cudworth – held on 18<sup>th</sup> November 2019 and 16<sup>th</sup> December 2019  
Monk Bretton – held on 25<sup>th</sup> October 2019 and 6<sup>th</sup> December 2019  
North East – held on 17<sup>th</sup> October 2019 and 21<sup>st</sup> November 2019  
Royston – held on 28<sup>th</sup> October 2019 and 9<sup>th</sup> December 2019

### Items for information

- 4 Lisa Blackburn and Rachel Lancaster will update the Area Council with regard to the Blue Badge Scheme

### Performance

- 5 Stop Smoking commissioned project  
Amanda Longdon, Service Manager, Yorkshire Smokefree Barnsley and Sarah Sverdloff, Healthy Lifestyle Advisor, will update the Area Council with regard to the Stop Smoking commissioned project.
- 6 North East Area Council Project Performance Report (*Pages 37 - 66*)  
Update on the delivery of commissioned projects.
- 7 NEAC Financial Position and Procurement Update (*Pages 67 - 68*)
- 8 Report on the Use of Area Council Budgets and Ward Alliance Funds (*To Follow*)
- 9 Interim Finance Report (*Pages 69 - 70*)

### Items for Decision

To: Chair and Members of North East Area Council:-

Councillors Hayward (Chair), Cheetham, Cherryholme, Ennis OBE, Felton, Green, Higginbottom, Houghton CBE, Makinson, McCarthy, Richardson and Wraith MBE

Area Council Support Officers:

Lisa Smith, North East Area Council Senior Management Link Officer  
Caroline Donovan, North East Area Council Manager  
Rachel Payling, Head of Service, Stronger Communities  
Elizabeth Barnard, Council Governance Officer

Please contact Elizabeth Barnard on email [governance@barnsley.gov.uk](mailto:governance@barnsley.gov.uk)

Wednesday, 22 January 2020

<b>MEETING:</b>	North East Area Council
<b>DATE:</b>	Thursday, 28 November 2019
<b>TIME:</b>	2.00 pm
<b>VENUE:</b>	Barnsley Town Hall

## MINUTES

**Present** Councillors Hayward (Chair), Cheetham, Cherryholme, Ennis OBE, Felton, Green, Houghton CBE, Makinson, McCarthy and Richardson

### 30 Declarations of Pecuniary and Non-Pecuniary Interests

Cllr Hayward declared a non-pecuniary interest in Minute No. 37 due to his position as Chair of Barnsley Community Build (BCB).

### 31 Minutes of the Previous Meeting of North East Area Council held on 19th September 2019

The meeting considered the minutes from the previous meeting of the North East Area Council held on 19<sup>th</sup> September 2019.

**RESOLVED** that the minutes of the North East Area Council held on 19<sup>th</sup> September 2019 be approved as a true and correct record.

### 32 Notes of the Following Ward Alliances with Feedback from each Ward Alliance Chair

The meeting received notes from the Cudworth, Monk Bretton, North East and Royston Ward Alliances held throughout September 2019. The following updates were noted:-

*Cudworth* – It was reported that the Winter Health Fayre on 23<sup>rd</sup> November was very well attended. 34 Christmas motif lights have been put up, with businesses in Cudworth contributing towards the costs of erection, dismantling and insurance alongside the Ward Alliance. The Local Businesses and Communities Together group picked up an award for their ‘Bunny Run’ project in the Proud of Barnsley awards. A number of local projects have been funded, including CAB and a parents’ dance group. On 1<sup>st</sup> November an illuminated poppy was erected outside The Star public house, which raised £511 .

*Monk Bretton* – It was reported that Monk Bretton Memorial Gardens achieved the Gold Award in Barnsley in Bloom. The flags at the War Memorial have been power washed and the tubs and flower beds have been planted up. The Winter Health Fayre was well attended. Christmas events are to take place at both Carlton and St Paul’s Church. Lang Avenue had been affected by the recent floods and food donations and cleaning equipment had been provided by the Ward Alliance, which were gratefully received. Bow Street had been inundated with donations, all of which

have been delivered. Unfortunately some residents are still not back home. Area Council Staff were congratulated on a job well done.

*North East* – It was reported that flowering bulbs have been planted across the area. Brierley S106 money has been received and a meeting will be held to discuss what it should be spent on. It was reported that Grimethorpe now has a Residents' Association, with the first meeting to be held at the beginning of December. All 4 villages are to have Christmas lights this year. Next year the possibility of planting real trees will be considered as a greener alternative, incorporated within the Council's tree planting programme.

*Royston* – It was reported that the 6ft tree planted last year was used but that it is still quite small. The Christmas lights switch on took place last night and all 4 primary schools attended. Thanks were expressed to Cllr Richardson. Autumn planting has taken place in the park and other areas, which helped to achieve the Barnsley in Bloom Level 5 award and the Platinum award for the canal. The long awaited Albert Shepherd VC event was well attended. A Halloween event and various children's activities took place in the Royston Pavilion and provided a consultation opportunity regarding use of the facility, which NPS used to compile a 'snapshot' social value report.

**RESOLVED** that the notes from the Ward Alliances be received.

### **33 North East Area Council Project Performance Report - update on the delivery of commissioned projects**

The Area Council Manager introduced this item, highlighting progress in regard to delivery of a number of projects aligned to the agreed outcomes and social value objectives of NEAC.

Members considered a summary performance management report for each service commissioned to provide services in the North East Area Council area together with individual case studies outlining the valuable work taking place which also contributed to these objectives. These included: car parking enforcement at Robert Street, Carlton Street and Bank Street, Cudworth; dog fouling enforcement at Shafton Green and High Street, Shafton; Barnsley in Bloom projects across the North East Area Council; Summer Holiday activities at Royston Pavilion and Older people meeting together to reduce loneliness in Great Houghton.

It was reported that £18,500 has been donated to the South Yorkshire Ambulance Service for defibrillators, with a request of match funding from Ward Alliances at £500 per defibrillator. The North East Area Team has taken a lead on this project, and match funding has been agreed by the four Ward Alliances for 11 defibrillators to be installed at community locations across the North East Area Council.

Members were made aware of a Mental Health Awareness Training session which is available. It is a half day course and is delivered free of charge, with a further opportunity to attend an advanced course. Members were asked to consider attending the training alongside the Area Council Team.

The social Isolation and dementia project has made a good start, with 34 people supported and 15 new referrals, signposted through Age UK Barnsley. Activities to

date have included afternoon teas and 'holiday at home' events. The initiative is encouraging local community groups to link in with Care Homes with activities such as the History Groups making a memory scrapbook, and the Gardening groups bulb planting with the residents. It was reported that 42 businesses and shops are now dementia friendly across the High Streets of the North East Area Council.

The Private Sector Housing officer has been working on several anti-social behaviour issues, attending various community events, litter picks, discussing recycling, and making referrals on to other teams and organisations.

District Enforcement continues to perform well, issuing 156 Fixed Penalty Notices (FPN)s this quarter and 27 Notices for parking (with a further 57 drive off's). 130 of the FPNs have been for littering offences and 26 for dog fouling offences, with cigarette litter accounting for 75% of the offences, which is well below the national average. This provides a valuable income stream for the Area Council. It was also highlighted that residents levels of information reporting have increased. Members were asked to let the Area Council Manager know of any further hot spot areas for litter.

**RESOLVED** that the report be noted.

#### **34 NEAC Financial Position and Procurement Update**

The North East Area Council Manager reported on the current position in regard to the commissioning budget and financial analysis for the period 2017/18 to 2020/21.

**RESOLVED** that the report be noted.

#### **35 Report on the Use of Area Council Budgets and Ward Alliance Funds**

The North East Area Council Manager introduced this item, updating Members regarding the North East Area Council Budget and Ward Alliance Funds.

**RESOLVED** that the report be noted.

#### **36 Area Councils' Future Development Action Plan**

The North East Area Council Manager introduced this item, outlining the Area Councils future action plan following on from the Area Council review. The first meeting of the Integrated Health and Wellbeing team has now taken place, and was an opportunity to share good practice and to promote the work of the Area Councils. It was reported that Health England was particularly impressed. It was reported that Health England was particularly impressed with the projects and initiatives happening across the North East Area Council communities. It was also reported that if a number of Area Councils are experiencing problems with the same issue, this can be submitted to the Overview and Scrutiny Committee for consideration as part of their 'check and challenge' function.

**RESOLVED** that the update with regards to the future action plan for Area Councils be noted.

**37 Apprentices and Employability Programme Specification (with Appendices A, B and C)**

Councillor Hayward, having declared a non-pecuniary interest, left the meeting whilst this item was discussed. Councillor Sir Steve Houghton CBE took the position of Chair for this item only.

The North East Area Council Manager introduced this item, presenting the proposed North East Area Council detailed specification for the Apprentices and Employability commission. It was noted that this commission last went out to tender 4 years ago. The new commission will be for the same duration, with a break clause after each year. Councillors were asked to note that because of the value of the tender, the commission will have to go through the Official Journal of the European Union commissioning procedures. Members of the Environment Steering Group Panel will evaluate the tender applications, alongside the Post 16 Partnership Manager, who will provide technical guidance. A Councillor said he was pleased that the terms and conditions of employment are comprehensive and include the Living Wage, or Enhanced Wage, requirements.

**RESOLVED** that

- (i) the North East Area Council approves the Specification for an Apprenticeship and Employability Study Programme, and
- (ii) that the Contract price shall not exceed £215,000 per annum.

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Chair

# Item 3

<b>Cudworth Ward Alliance</b>	
<b>Meeting Notes</b>	
<b>Meeting Title:</b>	<b>Cudworth Ward Alliance</b>
<b>Date and time:</b>	<b>Monday 18<sup>th</sup> November 2019 at 10.30am.</b>
<b>Location:</b>	<b>Bow Street Offices. Cudworth</b>

<p><b>Attendees:</b></p> <p>Councillor Joe Hayward. (Chair)          Janet Robinson          John Hayhoe          Tina Heaton          Joan Jones          Mick White          Florence Whittlestone          Jenni Baker</p> <p><b>In attendance:</b>  <b>David Gill</b> – Community Development Officer.</p>	<p><b>Apologies:</b></p> <p>Councillor S. Houghton.          Councillor Charlie Wraith          Pam Kershaw</p>
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		<b>Action / Decision</b>	<b>Action Lead</b>
<b>1.</b>	<p><b>Declarations of interest:</b></p> <p>Councillor Joe Hayward and Tina Heaton from Age UK declared an interest in a funding application.</p>		
<b>2.</b>	<p><b>Notes of the previous meeting:</b> Monday 14<sup>th</sup> October 2019</p> <p>Lamppost Banners: A Ward Alliance member asked David Gill if anyone from Cyril Thomas's family had been in touch about the Lamppost banner for him.</p>		
<b>3.</b>	<p><b>Potential Projects:</b></p> <p>The Environment:</p> <p>David informed members the spring bulbs have been delivered</p> <p>The Christmas motif lights are all up and will be switched on by 22<sup>nd</sup> November 2019</p> <p>The Christmas tree is to be delivered today Monday 18<sup>th</sup> November 2019 to Smithies depot.</p>		

**Health and Wellbeing:**

The Winter Health Fayre will be on Saturday 23<sup>rd</sup> November 2019 10.30am to 12 noon.

The veg packing for the stew packs to be taken to the Health Fayre will be on Friday 22<sup>nd</sup> November 2019 11am at the Methodist Church instead of at Bow Street Offices.

David circulated publicity flyers to members for the Health Fayre.

**The Christmas panto** is to be “Puss in boots” at the Methodist Church on **Friday 13<sup>th</sup> December 2019 1.30pm to 4pm.**

The Handwashing project – Jenni is still getting more information.

Dementia Friendly Café: Tina Heaton from Age UK informed members that Age UK would look at a Dementia Friendly Café in a different aspect to the one at Monk Bretton and circulated a finance budget to members. The finance would be £3,816 for a year. Tuesdays and Fridays were mentioned and Cudworth Methodist Church as a venue. After a discussion, members agreed to a trial period of 6 months for the Dementia Friendly Café. Which will be run by Age UK. Barnsley

**Youth Provision:**

The Christmas tree lights switch on event will be on Friday 29<sup>th</sup> November 2019 4.30pm at the Methodist Church. The volunteer Marshalls to be there for 3.45pm.

Our Town, our roots project: emails to be sent to all three primary schools for two dates in March 2020. The Mayor will have to be booked when the dates are known from the schools.

4.

**Finance:**

David circulated the finance figures and informed members the ward Alliance has received a further £10,000

Committed spend £18,263

Ear marked £720

Total allocation remaining £11,017

The total allocation remaining may be less after this meeting today when the funding applications have been reviewed.

5.

**Funding applications.**

Age UK defibrillators 4 members agreed to fund £3,640

Age UK Dementia Friendly Cafe members agreed to fund £1,908

Gateway to Cudworth signage members agreed to fund £2,053.71



**5. Correspondence:**

There was no correspondence.

**Compliments and Complaints.**

Mick White asked for a letter of congratulations be sent to Chris Fox chair of Cudworth Businesses and Community Together Group for winning the "Bunny Run" Love Where You Live category at the Proud of Barnsley Awards. And also, a letter of congratulations be sent to Johnny Wood on receiving the Triumph over Adversity Award at the Proud of Barnsley Awards.

**6. Any other business:**

David circulated publicity flyers for Age UK Christmas Hampers and Age UK Christmas Celebrations which will include refreshments and a band at the Methodist church.

Robert Street Allotments for gardening.

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Councillor Hayward thanked everyone for attending and for their contribution to the meeting.

**7. Date and time of the next meeting.**

**Monday 16<sup>th</sup> December 2019 10.30am at Bow Street Office**

**Future meeting dates:**

Monday 20<sup>th</sup> January 2020

Monday 2<sup>nd</sup> March 2020

<b>Cudworth Ward Alliance</b>	
<b>Meeting Notes</b>	
<b>Meeting Title:</b>	<b>Cudworth Ward Alliance</b>
<b>Date and time:</b>	<b>Monday 16<sup>th</sup> December 2019 at 10.30am.</b>
<b>Location:</b>	<b>Bow Street Offices. Cudworth</b>

<p><b>Attendees:</b>  Councillor Joe Hayward. (Chair)  Janet Robinson  John Hayhoe  Joan Jones  Pam Kershaw  Florence Whittlestone  Mick White  Jenni Baker</p> <p><b>In attendance:</b>  David Gill – Community Development Officer.  Caroline Donovan</p>	<p><b>Apologies:</b>  Councillor S. Houghton.  Councillor C. Wraith</p>
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		<b>Action / Decision</b>	<b>Action Lead</b>
<b>1.</b>	<p>Caroline Donovan gave an overview of the projects the North East Area Council have been doing.</p> <p>Academic Achievement Awards:</p> <p>Galas and Proms:</p> <p>Medieval Jousting at Monk Bretton Priory:</p> <p>Yorkshire in Bloom – The North East area received 11 awards:</p> <p>Grimethorpe Community Farm at Milefield school:</p> <p>Proms - hiring out dresses and suits and are thinking of hiring suits out for job interviews. Members suggested helping the young people with their fittings for the prom dresses and suits. Caroline stated the fittings may have to be done at the Acorn Centre at Grimethorpe.</p> <p>Lundwood Community Centre Ambassadors – helped by the Youth Development Fund.</p> <p>B.C.B – Apprentices Certificate Awards – they must do English and Maths towards NVQ qualification.</p> <p>Reds in the community:</p>		

2	<p>Christmas Lights:</p> <p>Christmas Elves at Grimethorpe:</p> <p>Sanitary wear for young ladies at Outwood Shafton school.</p> <p>Stop Smoking in each of the North East Area Wards.</p> <p>Social Isolation and Dementia Project – working with Age UK across the North East Area - with shops becoming dementia friendly:</p> <p>The North East Area Council are the first to work with nursing homes, so nursing homes are not isolated.</p> <p>British Spring Clean with 344 volunteers</p> <p>Physical Futures Project at Carlton for people with special needs.</p> <p>The Reading Room at the village hall in Great Houghton is going from strength to strength.</p> <p>North East Health and Wellbeing fund. Bruce Dyer got extra money in the summer. Berneslai Homes has a youth fund.</p> <p>The Tour de Yorkshire:</p> <p>Statistics show there has been 5,885 volunteers which equates to 26,811 hours and £362,216.61 in money.</p> <p>4 Wards funded 84 projects in total</p> <p>100% of spend was to local groups and businesses.</p> <p>The North East Area has a Private Sector Officer for Private Landlords.</p> <p>An Enforcement Commission – with 2 Enforcement Officers.</p> <p>Cudworth Ward Alliance has spent £30,000 this year.</p> <p>Councillor Joe Hayward praised officers Caroline Donovan and David Gill for their hard work and the hours they put in for our communities. All the other Ward Alliance members also thanked Caroline and David for their hard work with a round of applause in appreciation.</p> <p><b>Declarations of interest:</b></p> <p>There were no declarations of interest.</p>		
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<p>3.</p> <p>4.</p> <p>5.</p>	<p><b>Notes of the previous meeting:</b> Monday 18<sup>th</sup> November 2019</p> <ul style="list-style-type: none"> <li>The Christmas Panto “Puss in Boots” was very successful. Children from Cherrydale and Churchfield schools were there singing carols.</li> </ul> <p><b>Potential Projects:</b></p> <p><b>The Environment:</b> David thanked members for their help planting the spring daffodil bulbs.</p> <p><b>Increased opportunities for achievement for local residents</b></p> <p>Our Town, our roots: - Birkwood School has suggested 2 dates in March 2020 for the project Monday 16<sup>th</sup> March 2020</p> <p style="text-align: right;">Monday 23<sup>rd</sup> March 2020</p> <p>Cherrydale School has suggested 2 dates in March for the project</p> <p>Wednesday 25<sup>th</sup> March 2020</p> <p>Thursday 26<sup>th</sup> March 2020</p> <p>Florence is to contact Mr Bean at Churchfield School for 2 dates in March as Churchfield School has now become an Academy and the email address may now have changed for us to contact them.</p> <p>Janet informed members she had visited Cherrydale School to meet with head teacher Mrs Wood before she leaves. And presented Mrs Wood with a leaving card from all the members of Cudworth Ward Alliance.</p> <p>Mrs Wood was full of praise for the Ward Alliance and the work we do for the people of Cudworth. And said she has never known anything like it in any other areas. She particularly likes the Academic Achievement Awards and loves the Out Town, our roots project.</p> <p><b>Health and wellbeing.</b></p> <p>The Winter Health Fayre in November was very successful.</p> <p>The Christmas lights switch on event was very successful.</p> <p>A member stated Steve from the fish and chip shop on Darfield Road is interested in having a defibrillator</p>	<p><b>Florence Whittlestone</b></p>	
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<p>6</p> <p>7.</p> <p>8.</p> <p>9.</p>	<p>sited there but would like more information about it.</p> <p><b>Finance:</b></p> <p>David circulated the finance figures.</p> <p>The total allocation remaining is £2,486</p> <p>David informed members 31 Christmas lights motifs have been erected.</p> <p>Cudworth Businesses and Community Together group has contributed a donation of £1,832.50 towards the erection of the lights and the Ward Alliance contributed £2,197.50</p> <p>Jenni has an appointment with Alison Thomas about the handwashing project. Councillor Hayward and David asked Jenni to get an approximate cost for the project as soon as possible</p> <p><b>Funding applications.</b></p> <p>Dementia Café – Age UK Barnsley – <b>Members agreed to fund £1,908 for a 6-month trial period.</b></p> <p>Cudworth History and Heritage group- <b>Members agreed to fund £994 for the Blue Plaque event</b></p> <p><b>Correspondence:</b></p> <p>A thank you email has been received from Mrs Wood head teacher at Cherrydale School thanking the Ward Alliance for the card and flowers presented to her, as she will be leaving Cherrydale School on the 20<sup>th</sup> December 2019. In the email Mrs Wood was full of praise for the work Cudworth Ward Alliance do for the people of Cudworth.</p> <p>Emails from Birkwood School and Cherrydale School have been received with suggested dates for the Our Town, our roots project in March 2020.</p> <p>A letter of congratulations has been sent from all members of Cudworth Ward Alliance to Chris Fox chair of Businesses and Community Together group and Johnny Wood on receiving their Awards at the Proud of Barnsley Awards Ceremony evening at the Metrodome.</p> <p><b>Compliments and Complaints.</b></p> <p>Compliments have been given about the Christmas</p>		
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<p>10.</p>	<p>tree and lights.</p> <p>Compliments have been given about the Christmas panto and how much people enjoyed it.</p> <p><b>Any other business:</b></p> <p>Jenni visited Churchfield School about the handwashing project. Mrs Gray head teacher welcomed the idea.</p> <p>Birkwood School would like more information about the project. Jenni has not yet spoken to the head teacher at Cherrydale School. It was suggested for Jenni to contact the new head teacher at Cherrydale school when she is in post after Christmas. May be in February.</p> <p>Mick White stated he would like to thank Principle Towns for the CCTV camera which has been put in place. It has made a huge difference.</p> <p>Councillor Hayward is to contact the Principle Towns Officer to enquire whether a sign should be up to say there is a CCTV in operation in the area</p> <p>Members thoughts were with Councillor Wraith at this time and wished him a speedy recovery.</p> <p>Councillor Hayward thanked everyone for attending the meeting. Thanked them for all their hard work throughout the year and wished everyone A Merry Christmas and Happy New Year.</p> <p><b>Date and time of the next meeting.</b></p> <p><b>Monday 20<sup>th</sup> January 2020 10.30am at Bow Street</b></p> <p><b>Future meeting dates:</b></p> <p>Monday 2<sup>nd</sup> March 2020</p>	<p><b>Councillor Hayward</b></p>	
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	New dates for 2020/2021 to follow		
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## Monk Bretton Ward Alliance

**October 25<sup>th</sup>. 2019 @ Silverdale Community Centre**

**In attendance:**

Cllr Steve Green. Cllr Ken Richardson, Cllr Vicky Felton, Sue Fox, Caroline Donovan, Gavin Doxey, Father Brian Bell, C McFarlane, Tom Sheard

1	<b>Apologies:</b> John Marshall, Gemma Conway, Blair Radford Concern was expressed with regard to Apologies – Agenda item next meeting	<b>Actions</b>  KR
2	<b>Declarations of Interest:</b> GD – 12 <sup>th</sup> . Air Scouts.	
3	<b>Notes of the previous meeting:</b> Attendance list wrong will be corrected for next meeting.	
4	<b>Project Feedback:</b> Grange Lane / Littleworth Lane – update given Defibrillator – update, Burton Grange ready Barnsley N Watch – signs are in Group possession Health Fayre – publicity shown and 15 stalls signed up Xmas events, it was noted that St Pauls event	
5	<b>Ward Alliance Fund – applications received:</b> 12 <sup>th</sup> . Air Scouts – <b>Agreed</b> Friends of Monk Bretton Park - <b>Agreed</b>	£2136 £493.95
6	<b>Funding &amp; Finance:</b> Spreadsheet circulated & discussed. It was noted that current budget would be increased by £10k this year, agenda item next meeting – finance.	
7	<b>Additional Items:</b> Lundwood Community Notice Board – volunteer update Written update requested from Principal Towns Remembrance Parade – drum corps coming. Flag layup –GD, BB to action, chapel of remembrance to be incorporated in Church alterations.	
8	<b>AOB:</b>  Ward planters require name plates from WA	CmF
9	<b>Date of Future meetings</b>  Next meeting will be held at Burton Grange Community Centre  December 6 <sup>th</sup> . @ 9:30am	

Meeting closed by SG at 11am

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## Monk Bretton Ward Alliance

**December 6<sup>th</sup>. 2019 @ Burton Grange Community Centre**

**In attendance:**

Cllr Steve Green. Cllr Ken Richardson, Sue Fox, John Marshall, Gemma Conway, Tom Sheard, Brian Bell, Caroline Donovan, Christie McFarlane.

1	<b>Apologies:</b> Gavin Doxey, Blair Radford, Vicky Felton	<b>Actions</b>
2	<b>Declarations of Interest:</b> <b>None</b>	
3	<b>Notes of the previous meeting:</b> Moved as a correct record. Planter name plaque – Agreed to purchase 10 @ £4 + VAT	CMcF
4	<b>Project Feedback:</b> <ul style="list-style-type: none"> <li>• <b>Health Fair:</b> Update on consultation and attendance figures, 30 winter warm packs &amp; slippers given out. 16 Consultation surveys filled out, need to consider figures in more detail – Sub Group to meet in January</li> <li>• <b>Flooding</b> – Food packs well received, December 19<sup>th</sup>. ‘Flood Party’ at Burton Grange, £120 donated by businesses. The chair thanked Sue and all Volunteers who helped, it was agreed the Chair thanked all by letter.</li> <li>• <b>Community Payback</b> – all work done.</li> <li>• <b>Burton Grange play area</b> – WAF agreed last mtg., repair work vandalised but now completed.</li> <li>• <b>Monk Bretton Remembrance</b> – well attended, supported by WA</li> <li>• <b>Christmas Events</b> – Carlton Lights, well attended but problem with non-licenced street vendors.</li> </ul>	KR, C McF  SG
5	<b>Ward Alliance Fund – applications received:</b> <ul style="list-style-type: none"> <li>• Defibrillators in the Community - <b>Agreed</b></li> <li>• Defibrillators in the Community – Extension of the Barnsley Cardiac Groups (Healthy Hearts) &amp; Yorkshire Ambulance Service Project - <b>Agreed</b></li> </ul>	£1740  £2160
6	<b>Funding &amp; Finance:</b> <ul style="list-style-type: none"> <li>• Changes to petty Cash System: It was reported that changes had been made to the petty cash system, all petty payments would now be on a BMBC Card.</li> <li>• Gate for Monk Bretton Memorial Park - <b>Agreed</b></li> </ul>	£580
7	<b>Additional Items:</b> <b>Area Council Update:</b> CD gave feedback on the activities undertaken and supported across the North East Area Council, she focused on grants and projects supported, 84 across 4 Ward Alliances, the report was discussed and received, CD thanked for her report.	
8	<b>AOB:</b> <ul style="list-style-type: none"> <li>• <b>Apologies:</b> The situation was discussed and the commitment to the Ward Alliance was emphasised with the need for apologies to be sent to the Secretary.</li> </ul>	
9	<b>Date of Future meetings</b>  Next meeting will be held at Silverdale Community Centre,  January 17 <sup>th</sup> . 2020 @ 9:30	

Meeting closed by SG at 11am

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# NORTH EAST WARD ALLIANCE

## MEETING NOTES

<b>Meeting Title:</b>	<b>North East Ward Alliance</b>
<b>Date &amp; Time:</b>	<b>Thursday 17<sup>th</sup> October 2019</b>
<b>Location:</b>	<b>Great Houghton Welfare Hall</b>

Attendees	Apologies
Cllr A Cherryholme (Chair), Cllr L D Higginbottom Cllr J Ennis Ms. B Sargesson, Ms D P Coates Messer's M Fensome, D Gill, A Hampson, R Archer	Messer's L Holt, P Mackinson Ms S Nixon

1.	Action/Decision	Action lead
<p><b>1. Notes of Previous Meeting</b></p> <p>The notes of the previous meeting were accepted as correct.</p> <p><b>2. Matters Arising –</b></p> <p><b>Cllr J Ennis</b> informed members that the re-guilding of the Grimethorpe War Memorial would be completed before Remembrance Day</p> <p>Cllr A Cherryholme – informed members that: -</p> <ul style="list-style-type: none"> <li>a) she had received good reports regarding the Volunteer Training Courses.</li> <li>b) Shafton Residents Group were in the process of arranging a Christmas Fair at the Singing Man on Wednesday 6<sup>th</sup> November 2019</li> </ul> <p><b>3. Ward Alliance Finance</b></p> <p><b>D Gill</b> circulated copies of the latest financial accounts and also informed members that subject to Council approval the Ward Alliance would receive an additional £10k to allocate on projects within the four villages</p> <p>The additional funding if available, would need to be spent by 31<sup>st</sup> March 2020, therefore members needed to give immediate consideration as how it could be spent within their community</p>		

## 5. Ward Alliance Funding Applications

The following applications have been received for consideration

- a) **Brierley Residents Group**  
(Winter Decorations) £1139 requested
- b) **Great Houghton & Little Houghton TARA**  
(Support Social Isolation) £500 requested

## 6. Ward Alliance Action Plan Update

D Gill circulated copies of the Action Plan to date

Informing them that under

### The Environment

The following projects had been completed

- a) Yorkshire in Bloom.
- b) Keep Britain Tidy
- c) Shafton Hanging Baskets.

ASOS had agreed to take part in the Spring Bulbs project in Shafton and Brierley on 22<sup>nd</sup> of October

### Local Economy & Regeneration

The CAB service was still in progress.

### Youth Provision

The Summer Holiday Activity program had now been completed.

### Health & Well Being

The following projects had been completed

- a) Volunteer Month
- b) Great Houghton Fun Day
- c) St Paul's Afternoon Club
- d) Age UK Advice and Guidance Service

It has been agreed that Age UK were to put on a Christmas Pantomime at either the Church or Pentecostal Church in Grimethorpe with part of the Alliance funding awarded to them.

Cllr D Higginbottom informed members Age UK were also putting on a Pop Up Pantomime in Great Houghton funded by themselves.

All members to investigate possible sources of funding

<p>D Gill also informed members</p> <p>a) that the Christmas Trees had been ordered from Billingley</p> <p>b) Brierley Residents Group had raised sufficient funds to pay for their own Christmas tree.</p> <p>c) The What's on Guide had been sent to the printers</p> <p><b>Any Other Business.</b></p> <p>There was some discussion regarding Age UK and the provision of Dementia and Safety training provided in the Borough with the Alliance Funding</p> <p>Cllr D Higginbottom asked for details of the Health Fairs for future projects'</p> <p>A Hampson showed members the Yorkshire in Bloom Certificate awarded to Lady Wood School for their efforts in maintaining the Grimethorpe War Memorial.</p> <p><b>6. Date and Time of Future Meetings</b></p> <p>Thursday 21<sup>st</sup> November at 10:30pm Shafton Community Centre</p>	<p>Noted</p> <p>It was agreed that the Service Level Agreement be obtained and that the issue be referred to the Area Council</p> <p>Noted</p> <p>Noted</p>	<p></p> <p>DG</p> <p>DG</p>
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# NORTH EAST WARD ALLIANCE

## MEETING NOTES

<b>Meeting Title:</b>	<b>North East Ward Alliance</b>
<b>Date &amp; Time:</b>	<b>Thursday 21<sup>st</sup> November 2019</b>
<b>Location:</b>	<b>Shafton Community Centre</b>

Attendees	Apologies
Cllr J Ennis (Chair), Cllr L D Higginbottom Ms. B Sargesson, Ms. S Nixon Messer's M Fensome, D Gill, A Hampson, R Archer, L Holt, P Mackinson	Ms. D P Coates, Cllr A Cherryholme

1.	Action/Decision	Action lead
<p><b>1. Notes of Previous Meeting</b></p> <p>The notes of the previous meeting were accepted as correct.</p> <p><b>2. Matters Arising –</b></p> <p>No Matters arising</p> <p>Prior to the main agenda items a Mr. David Andy from the Citizens Advice Bureau gave members an update on the sessions they had held within the Alliance Area since August 2018.</p> <p>No Sessions held = 10                      No Clients seen = 35                      No issues dealt with = 89 regarding, Benefits (52)                      Universal Credit (18, Debt (10), employment (5), relationship (4)                      £44k benefits reclaimed                      £14k debt handled                      45% of the clients were over 60yrs of age                      The majority of the clients were male</p> <p>Help and advice is provided through a number of channels, e-mail, internet etc.</p>	<p>Cllr D Higginbottom stated that consultation sessions are not available in every village but if people were made aware of what is available and where those requiring help and advice would travel to them even though the bus services had been reduced in some areas</p> <p>It was proposed that a standard poster /flyer advertising CAB services and session venues be prepared and distributed within each village</p>	

<p><b>3. Ward Alliance Finance</b></p> <p><b>D Gill</b> informed members that approval to spend the additional £10k on projects within the four villages had now been obtained, and he circulated a copy of the latest accounts which took into account, the additional costs of recently received funding application,</p> <p>Each Ward would have an additional £2500 available to allocated</p>	<p>Noted</p>	
<p><b>5. Ward Alliance Funding Applications</b></p> <p>The following applications have been received for consideration</p> <ul style="list-style-type: none"> <li>a) Gt Houghton Youth Group – Christmas Panto - £200</li> <li>b) Gt Houghton PC - Christmas Celebrations = £400</li> <li>c) Gt Houghton Methodist Chapel – New Boiler - £1000</li> <li>d) Age UK – Tai Chi session £465</li> <li>e) Age UK -Winter Wellness. Slipper exchange - £480</li> <li>f) St Michael’s Church Gt Houghton Heritage Days -£110</li> <li>g) Grimethorpe Village OAP’s Hall Hire £500</li> <li>h) New Options -Security Lights - £200</li> <li>i)Ward Alliance – Defibrillators in the community a joint initiative with the Ambulance Service - £1320 (Grimethorpe and Brierley)</li> <li>j) Shafton Community Events Groups – Easter Festival - £2000k</li> <li>k) Great Houghton Village Hall Committee - Chair Aerobics - £550</li> </ul>	<p>Agreed - DH declared an interest</p> <p>Agreed</p> <p>Agreed</p> <p>Agreed</p> <p>Agreed</p> <p>Agreed</p> <p>Agreed</p> <p>Agreed</p> <p>Agreed</p> <p>Agreed</p> <p>Following discussion regarding the actual costings it was agreed to award £1268</p> <p>Agreed</p>	

<p><b>6. Ward Alliance Action Plan Update</b></p> <p>Deferred until next meeting</p> <p><b>7. Any Other Business.</b></p> <p>D Gill circulate copies of posters / flyers for distribution advertising the dates and times of the Christmas Lights Switch On events in each village</p> <p>Cllr D Higginbottom asked that consideration be given to purchasing artificial Christmas Trees rather than real ones</p> <p><b>8. Date and Time of Future Meetings</b></p> <p>Thursday 16<sup>th</sup> January 2020 at 10:30pm in the Welfare Hall Great Houghton</p>	<p>Noted</p> <p>Noted and to be placed on the agenda for discussion at the next meeting</p> <p>Noted</p>	
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	<p>It was agreed that the Service Level Agreement be obtained and that the issue be referred to the Area Council</p>	
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Noted

Noted

**Royston Ward Alliance**  
Monday the 28<sup>th</sup> October 2019  
6pm at the Grove, Royston

<b>Present</b>	Councillor Caroline Makinson (Chair)
	Councillor Tim Cheetham
	Councillor Pauline McCarthy
	John Clare
	John Craig
	Gemma Conway
	Graham Kyte
	John Openshaw
	Bill Newman
<b>In Attendance</b>	Christie McFarlane, Community Development Officer
	Caroline Donovan, North East Area Council Manager

<b>1.0</b>	<b>Apologies</b>	<b>Action</b>
	Kevin Copley	
<b>2.0</b>	<b>Declarations of a pecuniary and non pecuniary interest</b>	
2.1	None Declared.	
<b>3.0</b>	<b>Correspondence and Communications</b>	
3.1	None to report.	
<b>4.0</b>	<b>Notes of Previous Meeting</b>	
4.1	Members agreed that the notes of the previous meeting held on the 16 <sup>th</sup> September 2019 were a true record.	
<b>5.0</b>	<b>Matters Arising from the notes</b>	
5.1	None Raised	
<b>6.0</b>	<b>Area Council Review</b>	
6.1	The North East Area Council Manager gave a presentation, reviewing the work of the Area Council and the many projects and initiatives commissioned and delivered across the North East Area Wards. The many projects cover a myriad of issues ranging supporting young people, the environment, health and volunteering, 84 community projects with 26,811 volunteer hours contributed with an economic value of £362,216.61.	<b>CD</b>
<b>7.0</b>	<b>Volunteer Insurance</b>	
7.1	Discussions have been held with Barnsley CVS on the provision of volunteer insurance. Members would be updated on the outcome later.	<b>CMc</b>
<b>8.0</b>	<b>Project Update</b>	
8.1	<b>Green Spaces Group</b> members were updated on the recent work with schools in the park and other locations in Royston.	<b>CM</b>
8.2	<b>Section 106, Canal</b> , site meeting to discuss works required arranged for Tuesday the 29 <sup>th</sup> October.	<b>CM</b>
8.3	<b>Events,</b>	

	<p><b>Pavilion Open Day</b>, Halloween disco to be held on Thursday the 31<sup>st</sup> October. The event will also be used to consult on the future use of the pavilion.</p> <p>Ad Astra, will be submitting a funding application to the Police and Crime Commission to deliver activities in the Pavilion at February half term.</p>	<b>CM</b>
8.4	<p><b>Summer Activities</b>, members were updated on the summer activities, sessions were delivered on 2 days per week throughout the summer, food was also available at the sessions with 85 individual young people attending the sessions.</p>	
8.5	<p><b>Proms</b>, The Band Stand has now been decorated and it was agreed that the events group should meet to discuss next year's programme.</p>	
8.6	<p><b>Christmas Lights</b>, The switch on of the Royston Lights was agreed to take place on Wednesday the 27<sup>th</sup> of November.</p>	
8.7	<p><b>Principal Towns</b> The secretary gave an update on the Monckton Enterprise Park project and funding applications. The CDO gave an update on the Shop Fronts element of the project.</p>	<b>JO</b> <b>CMc</b>
<b>9.0</b>	<b>Area Council Update</b>	
9.1	No update available	
<b>10.0</b>	<b>Funding Opportunities</b>	
10.1	No Updates	
<b>11.0</b>	<b>Ward Alliance</b>	
11.1	<p><b>Finances</b> members were updated on the Ward Alliances Finances. Members were informed that all ward alliances have been allocated additional fund to be utilised before the end of the financial year.</p>	<b>CMc</b>
11.2	<p><b>Application Applications</b> No formal applications received.</p> <p><b>Community Defibrillators</b>, the chair updated the meeting on discussions with the Cardiac Heart group on the installation of defibrillators across the North East area, and sought approval to allocate £1500.00, to match £3,000.00 allocated by the group to install 3 in Royston. Members recommended approval.</p> <p><b>Pavilion Roller Shutter</b>, an estimate for the replacement of the damaged roller shutter at the pavilion has been received £2,000.00, members proposed that this could be a maintenance issue and it was agreed this route should be investigated before the allocation of Ward Alliance funds.</p> <p><b>Pavilion Decorating</b>, some areas of the pavilion were not decorated due to a limited budget, to complete the work would require an additional £ £2.646.00. Members recommended approval.</p> <p><b>Neighbourhood Watch CCTV</b>, members were updated on the work of the NHW and their use of CCTV equipment, and the need to update and replace equipment.</p>	<b>CM</b>  <b>CM</b>  <b>JO</b>  <b>JCr</b>

<b>12.0</b>	<b>WW 1 Commemorations</b>	
12.1	The chair gave a short report on the unveiling of the Albert Shepherd Memorial Gate held on the 21 <sup>st</sup> October. The event featured in the Barnsley Chronicle, and on the BBC's Look North.	<b>CM</b>
<b>13.0</b>	<b>Any Other Business</b>	
13.1	<b>Ward Alliance Film</b> , members were informed that the first draft of the film is now completed.	<b>CMc</b>
13.2	<b>Co operative Store</b> , members were informed that the Co-op how has a Pioneer Community Representative, Christine Eccles..	<b>CMc</b>
<b>14.0</b>	<b>Date of next meetings</b>	
14.1	Monday the 9 <sup>th</sup> December 2019, 6pm at the Grove.	
	<b>The meeting closed at 8:35pm</b>	

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**Royston Ward Alliance**  
Monday the 9<sup>th</sup> December 2019  
6pm at the Grove, Royston

<b>Present</b>	Councillor Caroline Makinson (Chair)
	Councillor Pauline McCarthy
	John Clare
	John Craig
	Kevin Copley
	Bill Newman
	John Openshaw
<b>In Attendance</b>	Christie McFarlane, Community Development Officer

<b>1.0</b>	<b>Apologies</b>	<b>Action</b>
	Councillor Tim Cheetham	
	Gemma Conway	
	Graham Kyte	
<b>2.0</b>	<b>Declarations of a pecuniary and non pecuniary interest</b>	
2.1	John Craig declared a non pecuniary interest in a funding application by the Barnsley Neighbourhood Watch Liaison Group.	
<b>3.0</b>	<b>Correspondence and Communications</b>	
3.1	Crowd Funding , to be covered under Funding Opportunities	
<b>4.0</b>	<b>Notes of Previous Meeting</b>	
4.1	Members agreed that the notes of the previous meeting held on the 28 <sup>th</sup> October 2019 were a true record.	
<b>5.0</b>	<b>Matters Arising from the notes</b>	
5.1	None Raised	
<b>6.0</b>	<b>Volunteering Insurance</b>	
6.1	The Community Development Officer gave an update to the meeting, the issue has been escalated to the new head of service, Rachel Paling	
<b>7.0</b>	<b>Project Updates</b>	
7.1	<b>Green Spaces</b> , the chair gave an update on the Bulb Planting at Rabbit Ings, Royston Park and The Co op, with the NEET team cleaning the Wells.	
7.2	<b>In Bloom</b> , the autumn planting is complete, the planter at Rabbit Ings was completed and the tree pruning at the Wells is still outstanding. Plans are now focused upon the Spring Planting.	
7.3	<b>Volunteering Events</b> , it is proposed that the January session should take place on the 8 <sup>th</sup> with work at the Pocket Park on Church Street.	
7.4	<b>Canal</b> , following the site meeting on the 29 <sup>th</sup> October it has been agreed that BMBC would construct the sub base for the tow path and a tender for the Flexi Pave topping be issues.	

	<p>Work is planned for the new year with closure noticed being erected in January 2020.</p> <p>There has been some fly tipping recently and rubbish on the canal bank off Shaw Lane is still in place.</p> <p>Members were also informed that some Pike have been introduced to the section of the canal from Church Hill to Cronk Hill Lane.</p>	
7.5	<p><b>Section 106</b>, members were furnished with a case study prepared by NPS on the works to the Park Pavilion.</p> <p>Members were also updated on works to the Band Stand Roof, Pavilion Roller Shutter and Tarmac to the MUGA Skate Park area. Some concerns were raised at the use of Section 106 funds for issues which could be seen as maintenance.</p> <p>It was agreed that a 106 meeting be held on Wednesday the 15<sup>th</sup> January 2020, 10am at the Grove.</p>	
7.6	<p><b>Events Group</b>, The <b>Achievements Awards</b> are to be held on the 10th March at Barnsley Town Hall.</p> <p><b>Library Christmas Grotto</b> the event was well attended.</p> <p>Members received an update on the Christmas Lights Switch on and fund raised.</p> <p>Members also received an update on the <b>Halloween Disco and Consultation</b> event held in the Park Pavilion.</p> <p><b>Health Event</b>, proposed event to coincide with Parents Evening at Carlton Community College on the 31<sup>st</sup> March 2020.</p> <p><b>Christmas Lights 2020</b>, proposals are to purchase new lights in February March, it was suggested that the Leisure Centre may want to lead on the fund raising project.</p>	
7.7	<p><b>Principal Towns</b></p> <p><b>Shop Fronts</b> members were updated on the project to improve shop fronts, Trans Pennine Trail Signage and entrances to Royston Park.</p> <p><b>Monckton Enterprise Park</b>, members were updated on the unsuccessful application to ERDF and concerns raised by the Conservation Offices about development of the site.</p>	
<b>8.0</b>	<b>Area Council</b>	
8.1	<b>Age UK Pop Up Panto</b> , at the Civic Hall Tuesday the 10 <sup>th</sup> December	
<b>9.0</b>	<b>Funding Opportunities</b>	
9.1	<b>Crowd Funding</b> the secretary updated members on the launch of a Crowd Funding Campaign, as part of the campaign in Barnsley BMBC will pledge 50% or £2000 to your project whichever is the lower if you hit 25% of your target, There will be a 2 day residential workshop at Northern College. Anyone interested should contact the secretary for details.	
<b>10.0</b>	<b>Ward Alliance</b>	
10.1	<b>Finances</b> members were updated on the Ward Alliances	

	Finances.	
10.2	<b>Application Applications</b> <b>Barnsley Neighbourhood Watch Liaison Group, CCTV,</b> members were updated on the work of the NHW and their use of CCTV equipment, and the need to update and replace equipment. A request for £1,050.00, members recommended approval.	
<b>11.0</b>	<b>Any Other Business</b>	
11.1	Promotional Material	
11.2	<b>Updates,</b> a number of updates were requested Aldi, Crossing Lee Lane/Applehaig View Hedge Standing Water on lee Lane Ward Alliance Membership What,s On Guide Members were updated on each of the above.	
11.3	<b>Lotteries Application,</b> members were informed that an application for floor covering for the park pavilion has been submitted to celebrate 25 years of the National Lottery.	
11.3	<b>Weeding on Royston Lane</b> a request was made for help to weed along Royston Lane.	
<b>14.0</b>	<b>Date of next meetings</b>	
14.1	Monday the 20 <sup>th</sup> January 2020, 6pm at the Grove.	
	<b>The meeting closed at 8:35pm</b>	

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# NORTH EAST AREA COUNCIL Project Performance Report

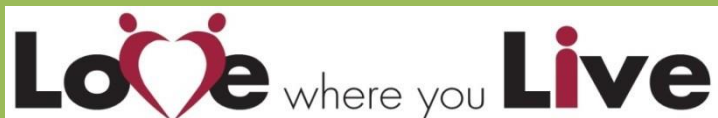
January 2020



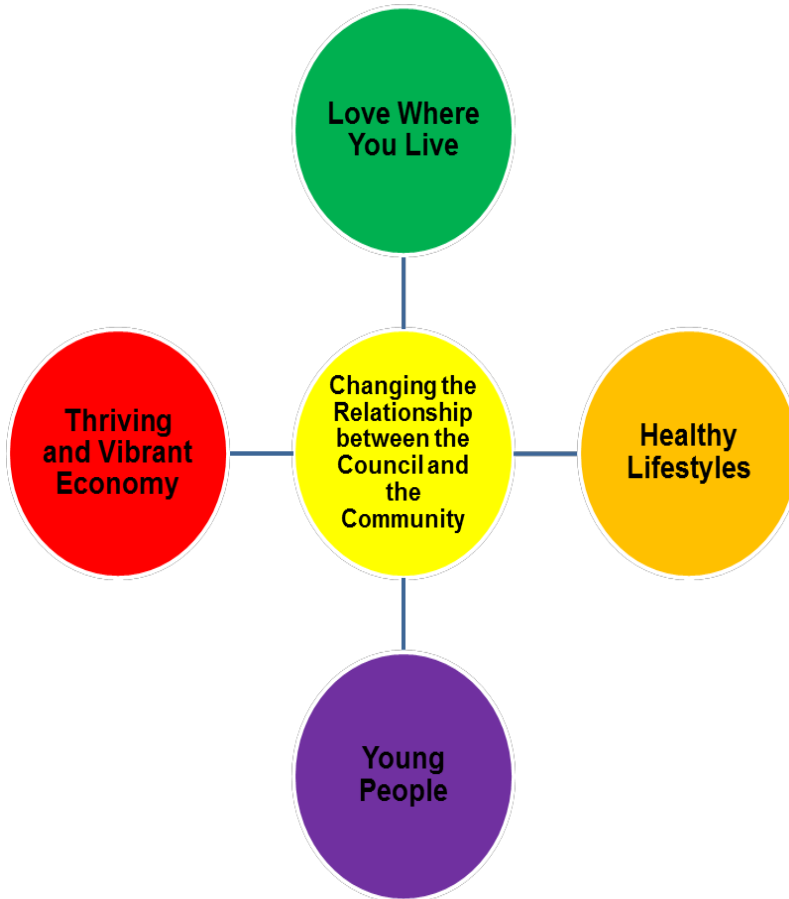
*Yorkshire Tea Bags Skiffle Band*



*Winter Wellness and  
Slipper Swop*



## The North East Area Council Priorities



**Community Cohesion and Integration**

The table below shows the Providers that have now been appointed to deliver a series of services that address these priorities, and deliver the outcomes and social value objectives for the North East Area Council. It can be noted that a number of projects are still in the development phase.

	Service	Provider	Contract Value/length	Contract start
<b>Love Where You Live</b>	North East Environment Team - Cudworth and North East	Barnsley Community Build	£135,000 18 months (extension granted April - June 2016)	1 <sup>st</sup> September 2014 Contract complete
<b>Love Where You Live</b>	North East Environment Team - Monk Bretton and Royston	Barnsley Community Build	£135,000 18 months (extension granted April - June 2016)	1 <sup>st</sup> September 2014 Contract complete
<b>Love Where You Live</b>	Environmental Enforcement	Kingdom Security	£91,990 21 months	4 <sup>th</sup> August 2014 Contract complete
<b>Love Where You Live</b>	Environmental Enforcement	BMBC Enforcement and Community Safety	£18,883 21 months	1 <sup>st</sup> April 2016 Contract complete
<b>Love Where You Live</b>	Environmental Enforcement	Kingdom Security	£55,796 Per annum (+1 + 1 year + 1 year)	1 <sup>st</sup> April 2016
<b>Love Where You Live</b>	Environmental Enforcement	BMBC Enforcement and Community Safety	£10,800 (+1 year + 1 year + 1 year)	1 <sup>st</sup> April 2016
<b>Love Where You Live</b>	Environmental Enforcement	District Enforcement	£60,000 Per annum (+1 + 1 year + 1 year)	1 <sup>st</sup> April 2019
<b>Love Where You Live</b>	Environmental Enforcement	BMBC Enforcement and Community Safety	£20,000 Per annum (+1 year + 1 year + 1 year)	1 <sup>st</sup> April 2019
<b>Love Where You Live</b>	Parks Equipment	BMBC Parks Services	£10,000 £7,000 £10,000 £5,000	1 <sup>st</sup> April 2014 1 <sup>st</sup> April 2015 1 <sup>st</sup> April 2016 1 <sup>st</sup> April 2017
<b>Love Where You Live</b>	Biodiversity Project - Hedgehogs	Various	£2,000	9 <sup>th</sup> June 2016

<b>Thriving and Vibrant Economy</b>	Rapid Response Team	Barnsley Community Build	£24,000	1 <sup>st</sup> August 2015 Contract complete
<b>Thriving and Vibrant Economy</b>	Apprentices and Employability	Barnsley Community Build	£245,00 (+1 year + 1 year + 1 year)	1 <sup>st</sup> July 2016
<b>Thriving and Vibrant Economy</b>	Private Sector Housing Management Officer	BMBC Enforcement and Community Safety	£35,000 Service Level Agreement+ £800 Safety Equipment	June 2016
<b>Thriving and Vibrant Economy</b>	Undergraduate Placement	Leeds University	£18,500	September 2016 Completed

<b>Young People</b>	Summer Holiday Internship 2015	C&K Careers	£45,000 18 months	9 <sup>th</sup> March 2015 Contract completed
<b>Young People</b>	Summer Holiday Internship 2016	C&K Careers	£31,550 18 months	1 <sup>st</sup> March 2015 Contract Completed
<b>Young People</b>	Youth Development Grant	Local Community Groups and Organisations	£130,00 ongoing	3 <sup>rd</sup> October 2014
<b>Young People</b>	Dance and Theatre Performance	QDOS	£9,000	November 2015 Contract completed

<b>Health Lifestyles</b>	Older People's Project	Royston and Carlton Community Partnership	£20,646 9 months	1 <sup>st</sup> December 2015 Contract completed
<b>Healthy Lifestyles</b>	Shopability	Barnsley Community Foundation	£7,824 6 months	1 <sup>st</sup> September 2015 Contract completed
<b>Healthy Lifestyles</b>	Fit Reds	Barnsley FC	£19,655 18 months	1 <sup>st</sup> October 2015 Contract completed
<b>Healthy Lifestyles</b>	Fit Me	PSS Health Trainers	£11,600 18 months	18 <sup>th</sup> September 2015 Contract completed



<b>Healthy Lifestyles</b>	Stop Smoking Community Outreach	South West Yorkshire Partnership	£30,000 12 months	April 2018
<b>Healthy Lifestyles</b>	Social isolation and Dementia initiative	Age UK Barnsley	£30,000 with £5,000 match 1+1	July 2019

<b>Changing the Relationship between the Council and the Community</b>	Community Magazine	Corporate Communications	Community Magazine	December 2015
	Community Magazine	Community Magazine	Community Magazine	September 2016
<b>and Community Cohesion and Integration</b>	Volunteer Celebration Event	North East Area Team	£3,000	£3,000 completed

## Part A Performance Monitoring

The following tables reflect the overview of performance of all the North East Area Council contracted services and projects. This includes performance data gathered for this Report as follows:

- Smoking Cessation 1<sup>st</sup> September 2019 – 30th November 2019
- Social Isolation and Dementia 1<sup>st</sup> October 2019 – 31<sup>st</sup> December, 2019
- Private Sector Housing Management Officer  
Quarter Two 1<sup>st</sup> October 2019 – 31<sup>st</sup> December 2019
- District Enforcement  
Quarter Three 1<sup>st</sup> October 2019 – 31<sup>st</sup> December 2019

**Area Council Team Case Studies**

Case Study One

Daffodil Bulb planting in Cudworth Park

Case Study Two

Fit and Fed summer activities

Case Study Three

Christmas Community Events

Case Study Four

Flood Crisis Hampers and Christmas Celebrations

**Part B Summary performance management report  
for each service**

**Smoking Cessation Project  
Quarter Three**

**1<sup>st</sup> September 2019 –31<sup>st</sup> November 2019**

<b>Promotional working</b>			
<b>Date</b>	<b>Type of activity and Venue</b>	<b>Response numbers</b>	<b>Outcomes and actions</b>
27/09/2019	Meeting with Practice Manager Miss Saxena at the Grimethorpe and Cudworth practice		Miss Saxena was Interested in having a stop smoking clinic- meeting to discuss days, times etc.
27/09/19	Age UK		Meeting to discuss the referral pathways
<b>Training &amp; meetings attended - personal/mandatory training, team/planning meetings, other</b>			
<b>Date</b>	<b>Description</b>	<b>Outcomes and Actions</b>	
September to December 2019	All training up to date	N/A	
<b>Smoking Cessation In Practice (SCIP) &amp; Locally Enhanced Service (LES) visits</b>			
<b>Date</b>	<b>Venue</b>	<b>Outcome and actions to be taken</b>	
27/09/19	Royston pharmacy Stoptober posters, Grimethorpe LIFT centre Stoptober leaflets	Information regarding Stoptober within their work area to promote this.	
27/09/19 Nov	Cudworth pharmacy, Stoptober posters, Royston GP Midland road and High Street.  Meeting with 2 LES workers one based in Royston, the other has two bases one in Grimethorpe and one in Cudworth LIFT centre both doing great and more NRT vouchers issued.	Information regarding Stoptober within their work area to promote this.  Give positive feedback discuss any issues any up and recourses	

		Q1 Apr, May, Jun			Q2 Jul, Aug, Sep			Q3 Oct, Nov, Dec		
		Quarterly Target	Core, LCS, Sarah		Quarterly Target	Core, LCS, Sarah		Monthly Target	Core, LCS, Sarah	
The service should aim to treat 4% of the smoking population in the North East Ward (Clients may, or may not, have set a quit date).	Number of clients entering the service	120	245		120	229		120	147	
	Number of clients declining treatment		177			189			117	
		Quarterly Target	LCS	Sarah & Core	Quarterly Target	LCS	Sarah & Core	Quarterly Target	LCS	Sarah & Core
The service should aim to get 55% of those in treatment to have quit at 4 weeks	Set Quit		68	86		40	87		30	53
	Actual 4 week Quit		42	48		25	57		8	15
	Quit Rate performance	55%	62%	56%	55%	63%	66%	55%	27%	28%
The service should aim to get 50% of those who have quit at 4 weeks to quit at 12 weeks	Actual Quit @ 12 weeks		23	27		11	23		n/a	n/a
	Quit Rate performance	50%	55%	56%	50%	44%	40%	50%	#VALUE!	#VALUE!
The service will measure the number of service users who are CO Tested against face to face quits	Number of face to face quits		42	40		25	42		8	13
	Actual CO validated		33	26		13	26		6	10
	CO Rate performance	70%	79%	65%	70%	52%	62%	70%	75%	77%

## Practice Nurse Case Study - Grimethorpe Practice

I was asked by a practice nurse if it would be possible for their new practice nurse to shadow me in one of my clinics as she recently completed a stop smoking course and wanted to spend time with a specialist advisor to make sure she was confident in delivering stop smoking support. She attended my Cudworth clinic and after seeing the way my clinic ran it became clear that she had attended a different stop smoking course than the one Barnsley deliver. She was very proactive regarding helping people stop smoking but as she had attended a different stop smoking course to the one provided by Yorkshire Smokefree she had not got any of the vouchers or training on quit manger that the Barnsley stop smoking service provides, this meant that she was giving them a prescription for NRT and they had to pay for them. Sadly due to this when clients asked for help and support to stop smoking they declined the offer for support to stop smoking as they did not want to pay for their NRT scripts.

Barnsley Stop Smoking provides free NRT vouchers to the advisors who train with the service, we discussed the possibility of her attending our course but she said that it may be difficult with work as she already completed a stop smoking course, after a discussion with my manger we agreed that I would go and spend a morning training her on our quit manager system and explaining the way the voucher system works and how to deliver support for stopping smoking. The morning was very productive. She is doing really well and the clients are happy with the service she is providing to date.

The aim is to helpfully reduce the amount of GP visits, by improving their general health and wellbeing, as the stop smoking provide the practice with free NRT vouchers, this will save the practice money as they not have to issue NRT scripts unless there have any contraindications to Champix in this case it would be a GP who would issue the patient with the script.

The GP practice also receives QUOF points for providing stop smoking support for their patients. The stop smoking service also provides for every patient that sets a quit date £5.00 and if the patients are successful and quit at 4 weeks they receive a further £37.00 so in total the practice will receive £42.00 for every patient how has stopped smoking at 4 weeks. This will also generate cash for the practice by providing free support to their patients to stop smoking and help to reduce the health problems of their patients. So far the practice nurse has 2 successful quits at 12 weeks and 3 patients have stopped smoking at 4 week, she has 9 patients that she is currently supporting. She is currently providing support in the Shafton and Grimethorpe GP clinics as part of her role as a practice nurse. She is informs me that two have chronic diseases and this has improved greatly with stopping smoking and their BP has gone down also their breathing has improved greatly. All through stopping smoking.

### **Case Study - XPO Logistics (2 advisors at XPO Logistics)**

Two members of the occupational health team work for XPO attended level two training; This was a two day smoking session training held in March at Kendray hospital run by the stop smoking service. The reason for attending was to hopefully start a stop smoking clinic within the working hours for their employees to attend while at work. Their main aim is to improve staff health and wellbeing and reduce sickness levels. The sessions will be held within working hours for the staff to attend. XPO Logistics staff work shifts so attending their GP for support to stop smoking can be difficult to fit in when working shifts. XPO Logistics have 3 sites based across Yorkshire one in Barnsley, one in Doncaster and one in Rotherham. The aim is to hopefully provide free stop smoking clinic across all sites.

As part of helping them set-up the clinics the stop smoking service both myself and the admin team set them up with our software they need called Quit Manger to record all quit attempts and staff wanting support to stop smoking. I spent the morning with them and gave them everything they need to run a stop smoking clinic. We provide all the products they need to show anyone who wishes to stop smoking what is available for them to try in their quit attempt from NRT vouchers to NRT demo products. By doing this it provides staff wanting to stop smoking a visual of the products they would like to try to help them stop smoking. All the clients receive free NRT or Champix unless contradicted. I arranged with the two advisors to spend another morning with them to help them get up and running and show them how to use Quit Manger and how to do the stop smoking assessment also discuss any problems they may come across and to give them a demonstration on how to use the NRT products we use as advisors and to show the clients the products they may like to use in their quit attempt, they had seen a few people for support and had a few questions regarding using Quit manger.

I also set them up with a practice page so they can use this as training when they have any spare time; we went over the products how to use Quit Manger and how to speak to the clients. They were really grateful for the time spent with them and they felt more confident about delivering support and were excited to be up and running. To date they have received 24 referrals and helped 2 people to stop smoking at four weeks and 4 have deferred until January 2020.

## **Social Isolation and Dementia project**

**1<sup>st</sup> October 2019 - 31<sup>st</sup> December 2019**

This service is funded by the North East Area Council. There are two staff members involved, Carol Foster and Sarah Hulme who together provide 1 Full Time Employee. This is the second report and much progress has been made since the start of the service. Leaflets are now in place along with regular social media posts about service activities. The service profile has been raised, more older people know where to go for help and the North East is becoming more Dementia Friendly. Other Agencies are especially interested in the work we are doing in Care Homes, Public Health want to monitor and shadow one of the sessions.

### **1:1 Working**

The service has supported 13 socially isolated older people over the quarter from all 4 wards and of these 4 are new referrals. A further 3 people required simple signposting. Others are for more in depth work including help to get out to the shops, referral to psychological services and help to access group activities within the community. A successful referral was also made to Age UK's national Call in Time, a telephone befriending service. The lady concerned is now receiving regular calls, while still waiting for a befriending volunteer.

### **Volunteers**

We have 13 volunteers that have been active in this quarter. Volunteers help with befriending, delivering activities and events and with Dementia Friendly work. They delivered 111 hours of volunteering this quarter. As more volunteers are needed to meet the demand of referrals, a volunteer event was held at Cudworth library in October. However, as this was not successful, other ways of recruitment need to be considered.

We held a Volunteer thank you event at the Metrodome in December for the Volunteers in the North East.

### **Groups and Activities**

The team have been getting out into the communities and making links with local groups such as Knit and Natter groups at St. John's, Cliff Bridge, Cudworth and Royston. Local History groups have also been visited.

The Tai Chi Sessions at Cudworth are now being run on a regular basis after the initial pilot, and have a core group of attendees and a regular tutor.

A new Health Walk Group has been set up in Cudworth in conjunction with a Walking for Health walk leader. It has a regular number of attendees (5-9) each week and there is potential for a walk leader from within the group to carry it on. Two other areas, Royston and Grimethorpe, have also been identified for potential walking groups and these will be promoted in the coming weeks. Ward Alliance funding has been approved for a pilot taster sessions of Tai Chi in Brierley still waiting for confirmation of start date.

### **Events**

#### **Pantomimes**

A series of free pop-up Pantomimes were held in the period before Christmas in each ward (Shafton, Great Houghton, Grimethorpe, Monk Bretton, Royston and Cudworth). These were put on by Memory Lane Pr **Page 46** with support from the Age UK Barnsley team providing popcorn, ice cream and hot drinks. The events were well

advertised and had a really good turnout of up to 50 people in some Wards. We find that there are big differences in the engagement with different wards and we will be working on this. We received evaluation forms/ verbal feedback from those who attended the Pantomimes- 12 Royston, 23 Great Houghton, 21 Cudworth 8 Monk Bretton and 7 Grimethorpe. They all said they had enjoyed it, especially where local school children had sung carols e.g. at Monk Bretton, Grimethorpe and Cudworth. The feedback forms have given us lots of ideas of what older people want to see in their communities.

### **Winter Warmth Events**

Staff attended winter warmth events in Cudworth and Monk Bretton and gave advice with other partners how to keep well in winter, as well as giving local residents goody bags containing soups, light bulbs, pens, torches etc.. Age UK Barnsley also organised two winter wellness events in Royston Salvation Army and Grimethorpe New Options where other partners such as South Yorkshire Fire and Rescue, Warm Homes, Berneslai homes, Health watch and Carers' service attended. We also included a slipper swap at Grimethorpe 50 pairs of slipper have now been distributed therefore hopefully reducing the risk of slips, trips and falls.

### **Christmas Afternoon Tea**

A successful festive buffet was held at Cudworth Methodist church. Entertainment was provided by the Yorkshire Teabags skiffle band and some of the refreshments were kindly donated by Premier Foods in Carlton and Co-op and Aldi in Cudworth, and the event was also funded by the South Yorkshire Community Foundation. About 70 people attended and thoroughly enjoyed both the atmosphere and entertainment. Comments were: *'What a wonderful afternoon you've given us', 'it felt like it used to do when I was younger' 'something like this is needed here' 'Can we have more please?'*

### **Care Home Events**

The team have started delivering events in selected Care Homes in the area. The four homes are: Burntwood Hall, Belle Green Court, Cherry Trees and Oakwood Grange. We have worked with the care homes to identify the sorts of activities they would like. We have now delivered several sessions from Ukulele sessions, holidays at home games, music, reminiscence, table tennis and bulb planting. Mick White from Cudworth allotments gifted his time and did a session at both Belle Green and Cherry Trees by potting over 30 bulbs with the residents which were left at the homes as a gift and something for the residents to care for. Interestingly residents asked if we could do more as they wanted to purchase some, explaining that it is difficult to get any presents for family. We have been approached by an Activity Coordinator in one of the other homes in the area asking us to work with them too.

### **Dementia Friendly**

We are still working with Dementia Action Alliance, however due to other priorities this ceased in December but is due to commence early January. So far 51 Businesses in Cudworth, Monk Bretton and Grimethorpe have signed up to the Alliance and should be displaying a Dementia Friendly Sticker.

### **Next Steps**

- Volunteer Recruitment
- Commence Dementia Friendly work both businesses and Groups
- Escalate walking groups in other areas and offer Walk leader training
- Diary of activities at Care Homes
- Monitor unmet demand in areas

## **Private Sector Housing and Enforcement Officer**

**Quarter Two**      **1<sup>st</sup> October 2019 – 31<sup>st</sup> December 2019**

I have largely concentrated on external environmental issues this quarter, covering a lot of streets to proactively engage with residents and identify gardens with waste on premises, particularly in Great Houghton. Twenty five properties required informal or formal action due to reluctance or refusal by the tenants to address the situation. An additional twenty six properties were identified on proactive patrols as requiring intervention or potentially becoming a bigger issue due to waste in gardens but as the matters were resolved within a few days, no further action was required. Thirteen Community Protection Notice written warnings were served on properties and three Community Protection Notices.

I dealt with five anti-social behaviour issues this quarter including noise complaints, neighbour disputes and allegations of threatening behaviour from tenants. I have involved the respective landlords in each case and spoken at length with them on the telephone to request their assistance and that they follow up with warnings to their tenants. I have also sent letters to tenants following the allegations and have received no further complaints. I have referred four fly tipping cases to neighbourhood services for clearance. No evidence was found. Two other cases resulted in a community protection notice being served on the landowner for clearance of asbestos and other waste.

I attended a community event with Exodus in Cudworth Park and attended four litter picks this quarter and have also undertaken numerous litter picks alone while door knocking, where possible. I continue to work closely with several other agencies and partners including South Yorkshire Police, South Yorkshire Housing's My Best Life social prescribing, Berneslai Homes, South Yorkshire Fire and Rescue and other departments within the Council including Building Control, Neighbourhood Services, Planning, Empty Homes, Warm Homes and Pest Control.

I have again been able to spend a lot of time within the last quarter door knocking and proactively looking for issues in neighbourhoods across the North East of the borough. Walking from door to door continues to be a good way of engaging with residents about environmental problems on their street or finding out about other issues of concern. I am actively encouraging people to recycle efficiently, reduce their use of single use plastics and move to reusable, more environmentally friendly items instead. I also encourage residents to help their community a little by picking up litter near their homes or if they go for a walk and make it clear that every piece of litter they pick up counts, whether they spend two minutes litter picking or two hours.

I am now involved with a project at The Dell in Grimethorpe, where it is hoped the area can be restored to former glories. Site visits have taken place with local residents, Council colleagues and Yorkshire Water to look at ways to improve the location and work will continue with residents groups for further litter picks, clean ups and other voluntary work.

I have carried out six property inspections during this quarter, as part of other work being carried out with the tenants of those properties. I attempted to inspect a further four properties that I identified as potentially having disrepair issues, but the tenants were either unwilling to engage or cancelled their appointments. The cancelled appointments have now been rescheduled. Of the properties inspected, no issues were identified internally.



Whilst discussing recycling and use of single use plastics etc, I have been pleasantly surprised by the interest that people have shown and the positive feedback received. As I also continue to encourage people to pick up litter near to their homes or on their travels, people have again surprised me with their positivity and I hope to see some of them at litter picks and clean ups shortly. Having said that, many people I have spoken to do not see why they should be picking litter up and I was told on several occasions that this is the “council’s job”. Other people do not see the point in litter picking as “it is just as bad the next day”, despite my protestations.

I am involved with a clean-up at an area behind Snydale Road, known locally as Gandhi Backs. The plan – with the help of a probation team – is to cut the huge amount of vegetation back and remove plants, along both sides of the public right of way. Large items of waste and a breeze block wall will be removed, and the blocks from the wall will be reused by a neighbour. Permission has been granted by the owner of the wall. A litter pick will also be undertaken involving local residents with a number of people already showing interest. A date has not yet been set for the clean up but once in place, I will hand deliver leaflets to neighbouring properties. Long term, it would be good for the site to be maintained, perhaps with wild flower beds and an improved footpath and regular litter picks from a local community group.

I have received several calls about Japanese knotweed across the North East, on private land. Some of these have been straightforward and involved informal advice but I have three open cases that are proving to be somewhat problematic due to the legislation available and identifying the best time of year to treat the plants efficiently.

Referrals this quarter have been made to other services and partners as follows:

- **Mental Health Access Team** – 1 person referred
- **Citizens Advice Bureau** – 3 people referred for various issues
- **Better Homes** – 2 household referred regarding central heating/boiler issues
- **Warm Homes team** – 1 household referred for assistance with energy efficiency and tariffs
- **Food Bank** – 2 people referred
- **Council tax support** – 5 people referred
- **Housing benefit support** – 5 people referred
- **DIAL** – 2 people referred
- **Domestic violence/vulnerabilities** – 2 people referred
- **Barnsley College** – 1 person referred for free Maths and English course
- **Stop Smoking** – 9 people referred
- **Uswitch.com** for energy bill savings – I frequently recommend energy comparison websites and telephone numbers to residents where I feel their energy bills are high.

### **Case Study 1**

A gentleman complained about waste in a neighbour’s garden and informed BMBC that the neighbour was hardly ever at the property and was doing nothing about the problem. Pest control visited and found no issues with vermin so referred the case to me. After several visits to the property, I was unable to make contact with the tenants despite having left calling cards and business cards. I contacted the landlord with whom I already have a good working relationship having dealt previously with other tenants. He said that the tenant had told him the waste had been fly tipped by the neighbour – the complainant - and that **Page 49**sk her to contact me asap. When the

tenant eventually contacted me, she told me that the waste had actually been fly tipped by her next door neighbour. She informed me that the waste was making her life a misery and meant that she did not want to spend the night at her home as it kept happening, instead preferring to stay with her partner, which was the reason I hadn't been able to make contact with her and that she hadn't received my letter and business cards.



She told me she was unable to let her cat out of the house before it died as she was afraid it would hurt itself on the rubbish in the back garden, put there by neighbours. The lady provided me with a timeline of events and admitted taking some white goods onto her garden from the backings, as she feared BMBC may blame her for dumping them, but said that the rest of the waste was from next door.

I agreed to visit and look through all the bags of waste – approximately forty – to look for evidence to prove their origin. In the majority of bags I found household waste including cat food tins and the contents of cat litter trays and in many, I found paperwork addressed to her own name and address. The waste had clearly not been fly tipped by her neighbour and appeared instead to have been stacked up outside her back door over months.

I contacted the tenant again to let her know but again received no response, so emailed her instead. Having received no response again, I prepared a Community Protection Notice written warning and telephoned the landlord pointing out that ultimately the waste on his land would be his responsibility to remove if I continued to get no response from the tenant. The tenant contacted me shortly afterwards to say her father had been ill so she had been out of town for a couple of weeks to see him. She had been home at some point and seen new waste had been deposited while she was away. I explained what I had found and she then admitted a lot of the waste was hers but that she felt intimidated by some neighbours and had been too frightened to return to the property before her father was taken ill. She complained that neighbours were sometimes out on the street and that she was often made to feel uncomfortable just because they were present. She said she would return home over the weekend and address the matter. She still insisted some waste in the garden was not hers, but I had not been able to find any evidence to support this.

The next day the tenant called me. She was at home and was furious as yet more waste had appeared in the garden that was not hers. I met her and her partner at the property and we looked at what was and was not hers. Some waste was hers, some was still there from before she moved into the house and other waste had apparently been tipped. Nappies and beer bottles were in the rear garden along with pieces of pallet. The very same items were found in the neighbouring property's garden – the same neighbour that complained.

We discussed dummy CCTV cameras, which were installed later that day and the tenant arranged for a quote from a licensed waste removal company as soon as possible. I spoke to the landlord of the neighbouring property about the situation and told him what I had seen in his tenant's garden and that the same things had been found in the problem garden. I pointed out his responsibilities as a respectable landlord with a good reputation in the area and he had to take action against his

own tenants. We agreed for me to send fly tipping warning letters to his and other neighbouring properties and that he would speak to his own tenant about it. He later called me to advise that he had “really got stuck in” to his tenants and that we would definitely not have any further problems.

The garden was cleared of their own rubbish by the tenant, the items left from before she moved in were removed separately by the landlord and the garden is now secure with CCTV in place. The tenant has returned to her property. To date, no further problems have been reported. The tenant has a full set of new bins and is recycling correctly.

## **Case Study 2**

Japanese knotweed is an infamous plant that can cause chaos for landowners. The plant is dormant in winter but in summer it can grow up to 10cm a day and the plant’s extensive root system – rhizomes can extend up to 7 metres from the main plant - penetrates deep into the ground, potentially causing damage to walls, foundations and of course, allowing the plant to spread to neighbouring land quickly. The plants have been reported as growing in privately owned woodland. Whilst it is not an offence to have knotweed growing on land, failure to remove it could result in private legal action being taken against the landowner by anybody affected.

In this instance, the plants in the woodland have allegedly grown due to plants that were removed from a neighbouring garden several years ago, but we unfortunately have no proof or dates when this occurred. I met with the landowner a couple of times and have spoken with him on the telephone several times about the matter to discuss the legislation, the threat of legal action and treatment processes and schedules. He has advised me that he wants to remove the plants and eradicate them completely. He has dealt with knotweed before and accepts the time and financial costs are not small.

Having discussed the matter with several professional Japanese knotweed removal companies and BMBC’s own Neighbourhood Services team, the time to treat the plants is not now as they are starting to die off. Arguably the best way to treat knotweed is by stem injection whereby chemicals are injected directly into the plants above ground level. The chemicals are drawn down by the plant sap into the rhizome which in turn kills the plant off. As the plants will die back imminently, the sap will not have enough time to draw the chemicals right down to the roots and the problem will reoccur in spring. What I have recommended following advice from various organisations is that the plants are allowed to die back. Once the canes are dry and brown, they can be cut right down to the ground which will clear the land. Once the new plants start to appear in the spring and when they have no more than 5 or 6 leaves on them, they can be treated by stem injection. As the plants will be trying to grow quickly at that time of year, the chemicals will be drawn down quickly into the root system and should kill them off. The land will need to be checked over the course of a few weeks for new growth and treated again if necessary. It can take 2 or 3 years to completely eradicate the plants, such is the resilience of the rhizomes, and a maintenance plan will be required going forward following the initial treatments for 3 to 5 years.

I will be working with the landowner to ensure correct procedures are followed and if he does not comply, I will have no hesitation in serving a Community Protection Notice to force compliance.

Another two cases of Japanese knotweed have been brought to my attention, both on privately owned land. These cases are on a smaller scale but due to their location, could easily spread onto neighbouring land so similar recommendations will be made to the respective landowners with enforcement work to follow if necessary.

### Case Study 3

On a proactive patrol I came across a garden with a settee, an armchair and a bed base. I called to speak to the tenants who told me they had already asked for the items to be removed privately, with a reputable, licensed company. I followed up my visit with a letter to the tenants and diarised a revisit to ensure the items had gone. When I revisited two weeks later, all the furniture was still onsite. I called at the property but there was no answer. I revisited three times and left business cards and finally received a call via the call centre to advise they would have all the items removed by the end of the week. I revisited two weeks later and nothing had changed so was left with no choice but to serve a Community Protection Notice written warning. The warning is due to expire within a week and if the furniture remains, the case will progress to a full Notice. Although there are no signs of any vermin present as yet, there is the potential for the furniture to provide harbourage if it is not removed soon.



### Case Study 4

While on proactive community engagement visits, I discovered a recently empty property in Great Houghton with a large amount of fly tipped waste in the rear garden. The fencing at the rear of the property had been removed and waste deposited in the rear garden. The waste appeared to be from a house clearance but access to the property was too narrow for vehicles to travel along suggesting that the waste originated in the immediate vicinity. I called at several properties and spoke to numerous residents but nobody admitted to knowing where the waste had come from. After an extensive search through the waste, no evidence was found. As the property was empty, I immediately served a Community Protection Notice on the owner of the property for removal of the waste and to make the property secure to prevent further tipping. The owner contacted me to advise that he was overseas at the time, but would make sure that the work was carried out urgently.



Within 2 days, emergency temporary fencing had been installed to prevent further tipping. The waste was removed shortly afterwards and permanent fencing erected. No further waste has been tipped and the property is now secure. In a joint operation with a colleague, I have also written to every property on this street and surrounding streets warning of the penalties faced for fly tipping offences, advising that I will be monitoring the gardens and backings for further incidents and will seek to take enforcement action where possible.



## **District Enforcement**

### **Quarter Three**

**1<sup>st</sup> October 2019 – 31<sup>st</sup> December 2020**

The North East Area is contracted to 2 x officers, this equates to 962 hours over these three months of the Contract, and achieved is 874 patrol hours which is 91% contracted hours.

This quarter 134 FPN's and 29 PCN's for parking (with a further 73 drive off's) have been issued in the area. 111 of these have been for littering offences and 23 for dog fouling offences. (Cigarette litter accounting for 77% of the Offences, which is again, still well below the national average and gives a YTD average of 74%).

The Officers concentrate their patrols around intelligence led information from the North East Council, the Neighbourhood tasking process and also from complaints on the street and the community at large. There have been 24 tasks received from the Area Council and Neighbourhood Services up to date this quarter reference public complaints. 8 of which, direct action has been taken with either a FPN's issued or a Warning given. Operations are ongoing and all areas continue to be patrolled.

Still on the increase, throughout the Borough, is the number of persons complaining of individuals allowing their dogs to foul and leave it. As part of their patrols the officers have continued to visit parks and open grass spaces within the borough in an attempt to catch these offenders. Which has resulted in 23 Dog Fouling FPN's being issued this Quarter.

Still a concern is the number of offenders that refuse to give details to the officers when approached after committing the offence. This Quarter there has been 10 cases in which the offender has refused their details and walked away from the officer. 3 of these were for Dog Fouling offences.

Prosecutions will continue for Littering and Dog Fouling. To date across the borough's 80 offenders have had court files prepared for prosecution, which have been passed to BMBC to be submitted for court. However the number of offenders we are able to pursue for failing to pay is dependent upon the court space allocated to District for Barnsley offenders. Currently this is 10 per schedule. From January of 2020, the courts have now given us permission to enter those who fail to pay their Dog Fouling FPN by this means as well.

## **Operations / Case Studies**

### **Operations**

Littering and Dog Fouling Operations have continued in the North East area through information received from the Area Council and Neighbourhood Services. Two particular areas identified were around Snydale Road and Darfield Road in Cudworth and Queensway, Carlton Street and High Street in Grimethorpe.

12 FPN's for Littering and 2 FPN's for Dog Fouling have been issued in this quarter on the above streets in Cudworth with a further 8 FPN's for littering issued in Grimethorpe.

## Added Value

### 'Litter Picking' day

For those juveniles (14) within the North East Area community, a litter pick was completed at Dorothy Hyman, Cudworth on the 9<sup>th</sup> of November 2019, where 29 juveniles from all the areas were invited, with 15 attendees (7 from North East Area).

The Litter picks are arranged for the juvenile's, as their attendance is a means of discharging their liability for the FPN, as well as hopefully, educating them about the effects of littering. Their attendance is always with the written consent of their Parent/Guardian and these days have been overseen by District Staff, with all risk assessments carried out prior to the events.



The next Community Litter pick is on the 18<sup>th</sup> of January 2020 at the old B&Q on the Business Park in Stairfoot.

**Case Study            North East: October to December 2019.  
Snydale Road and Darfield Road, Cudworth**

Snydale Road and Darfield Road are one of the main commuter routes in Cudworth. It has been brought to our attention by numerous complaints received either verbally from local residents and from the Area Council, or from tasking received via the Neighbourhood Services email address.

District Officers as part of their routine patrols also noted the problem, specifically with Dog Fouling on a busy route for parents and school children. The bulk of complaints though, were regarding litter being thrown by pedestrians walking up and down the roads. One of the local residents has even taken it upon himself, to walk up and down these roads collecting litter on a daily basis.



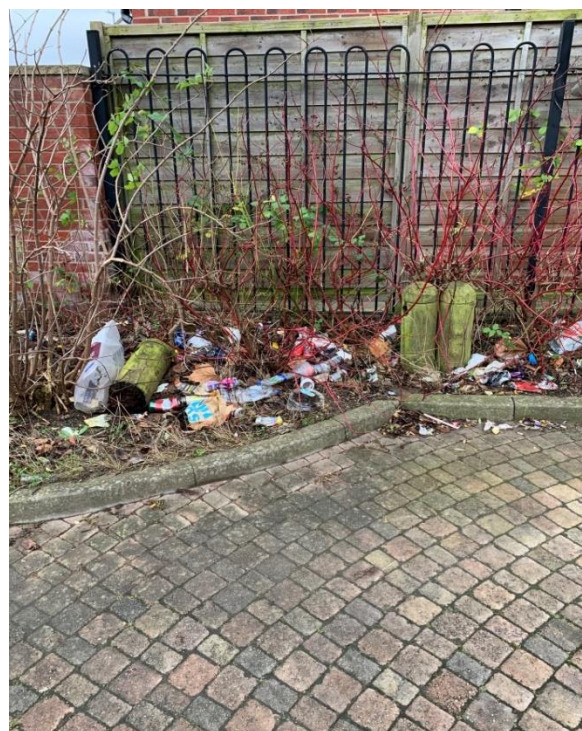
Over the quarter all District officers have patrolled the area at various days and times and have managed to identify offenders and issue 12 x FPN's to adults and juveniles depositing litter and also 2 FPN's for dog fouling to those who failed to pick up and remove dog foul after their dogs.

Officers have also renewed the stickers and signage in the area, the feedback has been good and, our officers will continue their patrols in this area



**Case Study            North East: October to December 2019.  
Queensway and Carlton Street and High Street, Grimethorpe**

Queensway, Carlton Street and the High Street are the main areas around the Bus Interchange, Asda and Doctor's Surgery in Grimethorpe. This area has long been a problem for littering in Grimethorpe, in particular Carlton Street. This area had been brought to our attention by numerous complaints received either verbally from local residents and from the Area Council, or from tasking received via the Neighbourhood Services email address. The bulk of complaints were regarding littering on Carlton Street.



Over a couple of weeks, an operation by all District officers took place as they patrolled the area at various days and times. During this period they have managed to identify some offenders and issue 8 x FPN's to offenders for littering.

Our officers have also renewed the stickers and signage in the area, the feedback has been good and, our officers will continue their patrols in this area



## North East Area Team Case Studies

**North East Area Council  
Cudworth Ward  
2019/2020 Q3**

**Case Study  
Daffodil Bulb planting  
Cudworth**

### **Corporate Priorities:**

2. Strong and Resilient Communities.
3. People Achieving Their Potential,



### **Summary of project**

The project aims to encourage volunteers, community groups, businesses, individual and families to brighten up Cudworth Park in time for spring 2020 by purchasing and planting 7,000 daffodils bulbs.

The Cudworth Environment group applied to the better Barnsley Bond for £500 toward the cost of the daffodil bulbs. They were then informed that Henry Boot Construction Ltd had decided to sponsor the group directly for the purchase of the daffodil bulbs. The Cudworth Ward Alliance matched fund this grant application by £100

### **How did the project arise?**

In recent years, there has been a resurgence of interest in Cudworth Park and a strong desire expressed by the local community that more should be made of the Park's amenities and heritage.

The Cudworth Environment Group Chaired by Councillor Wraith decided to apply for funding to plant daffodil bulbs which will not only look wonderful in the spring and encourage people to visit the area, but will also help restore Cudworth Park to its former glory. The community has shown great support for the Park and regularly come to volunteering events.

Our parks and open spaces are for everyone to enjoy and it is always fantastic to have communities and volunteers working to make Cudworth Park attractive and cleaner. The Cudworth Environment Group were formed in 2005 and have a strong history of volunteering linked to the wider Love where You Live and the Yorkshire in Bloom campaign. They are a group of volunteers from a variety of backgrounds, bringing many skills and enthusiasm to the Park and work in partnership with the Council.

### **Which Corporate Outcomes does this contribute to?**

Outcome Ten        People volunteering and contributing towards stronger communities

Outcome Nine        People are healthier, happier, independent and active.

### **How did this project meet the corporate outcomes?**

This project will make a positive and lasting improvement to the local environment for the benefit of local people, and it is not just about planting flowers. The very nature of volunteering encourages and develops community spirit and civic pride whilst promoting responsibility for planting, cleanliness and maintenance. This in turn can boost the local economy through increased tourism, stimulates voluntary work and cooperation between community groups, and is a means to address issues such as sustainability, recycling, minimising waste and energy conservation.

### Volunteers

P Biddlestone Ltd provided a mini digger with a driver free of charge to help dig the holes for the bulbs.

Six volunteer took part in the planting from 10am to 3pm

6 x 5hours =30 hours volunteering in total

### What was the role of Ward Alliance?

The Ward Alliance offered support, advice and funding.

### What was our role? (CDO role)

Brokering and bringing together stakeholders

### What partners are involved?

The following people have been consulted in developing this project plan:

1. Local Councillors
2. North East Area Team
3. Community Representatives
4. The Cudworth Environment Group
5. Henry Boot Construction Ltd

### What was the impact?

The planting of the bulbs was as a fantastic effort by everybody and the Park will look wonderful in the spring.

Catherine Spooner Henry Boot Construction Ltd Communications Officer said “well done to you all”

Councillor Wraith said “The bulbs will make a wonderful display in the spring and be enjoyed by all.”

### Lessons learnt

When planning large numbers of daffodils in difficult areas the mini digger proved invaluable.



**North East Ward                      2019/2020    Quarter 3**  
**Case Study**  
**Fit and Fed**

**Corporate Priorities:**

- 2. Strong and Resilient Communities.
- 3. People Achieving Their Potential

**Summary of project**

Summer should be a time of fun and excitement for children, but for many this is not the case. For families whose children are eligible for free a school meal, once school is out, this safety net is removed. Additional costs for activities and childcare can be a strain on families who are already working extra hard to provide the meals their children would normally get at school. The effects on the children go beyond the holidays, with children returning to school in September malnourished, tired and unable to learn.

The North East Ward Alliance wanted to offer food and fun activities to ensure that children can enjoy their summer holidays on a full stomach and return to school happy and healthy.

They awarded a grant of £730 matched fund by £730 from the North East Council's Youth Development Fund to Red's in the community to deliver a targeted holiday programme (22 July – 31 August 2019) to approximately 50 young people aged 8 to 15 in the North East Ward at risk of holiday isolation and hunger.

Their qualified coaches, supported by volunteers drawn from the local community and parents, delivered 8 sessions across , Shafton ,Grimethorpe, Great Houghton and Brierley (11am till 2pm), involving sports, socialising and sustenance, for an 8 week period.

**Sessions comprised of:**

- Multi-sports, including football, cricket, badminton, to ensure inclusivity and appeal to a broad cross-section of young people.
- Wellbeing workshops, covering nutrition and positive lifestyles, with open invitation to family members.
- Lunch, snacks and refreshments during every session.

**Engagement**

We will work with local schools and stakeholders to identify and engage young people less likely to access holiday provision and at risk of holiday hunger and isolation. Joined up promotional activities will include presentations at school assemblies, social media and flyers.

**How did the project arise?**

The North East Ward Alliance wanted to help low-income families cope with the extra costs of feeding children over the six-week school break.

With, the extra childcare costs around the holidays, families already struggling with low budgets find it difficult to feed their children. The Fit and fed pilot programme aims to address holiday hunger. These Fit and Fed clubs provide open spaces around the holidays for children and families to come together to play, learn new skills, and share a meal together.

The All Party Parliamentary Group (APPG) on hunger published a report earlier this year which showed that hunger amongst children during the school holidays may exacerbate inequalities that already exist between children from wealthier and poorer backgrounds. Those children most at risk of hunger during the holidays may also suffer from social isolation, loneliness, and inactivity. These factors combined can lead to significant weight loss or gain, and negative impacts on physical and mental well-being.

### **Which Corporate Outcomes does this contribute to?**

Outcome Ten – People volunteering and contributing towards stronger communities

Outcome Nine People are healthier, happier, independent and active.

### **How did this project meet the corporate outcomes?**

The fit and fed project offered four main advantages:

- Socialising and activities for children
- Financial relief for parents on very low incomes
- Skill building for parents and pathways to future work
- Improved physical and mental health, setting children up to excel in their studies after the holidays

Each of these advantages improves children's quality of life, as well as their chances of growing up to become healthy, well-educated adults, while simultaneously increasing parents' confidence and adding to their skills base.

Addressing the root cause of childhood hunger through policy reform is critical, however we believe that Holiday Clubs are also an excellent way to promote social inclusion through food, and that they add an important element of happiness and community to the lives of those families who are supported.

### **Volunteering**

The scheme created opportunities for participants to engage as project volunteers, harnessing their skills, ideas and enthusiasm to assist in delivering and shaping the programme and actively signpost participants into other volunteer opportunities.

### **What was the role of Ward Alliance?**

The Ward Alliance offered support, advice and funding.

### **What was our role? (CDO role)**

Brokering and bringing together stakeholders

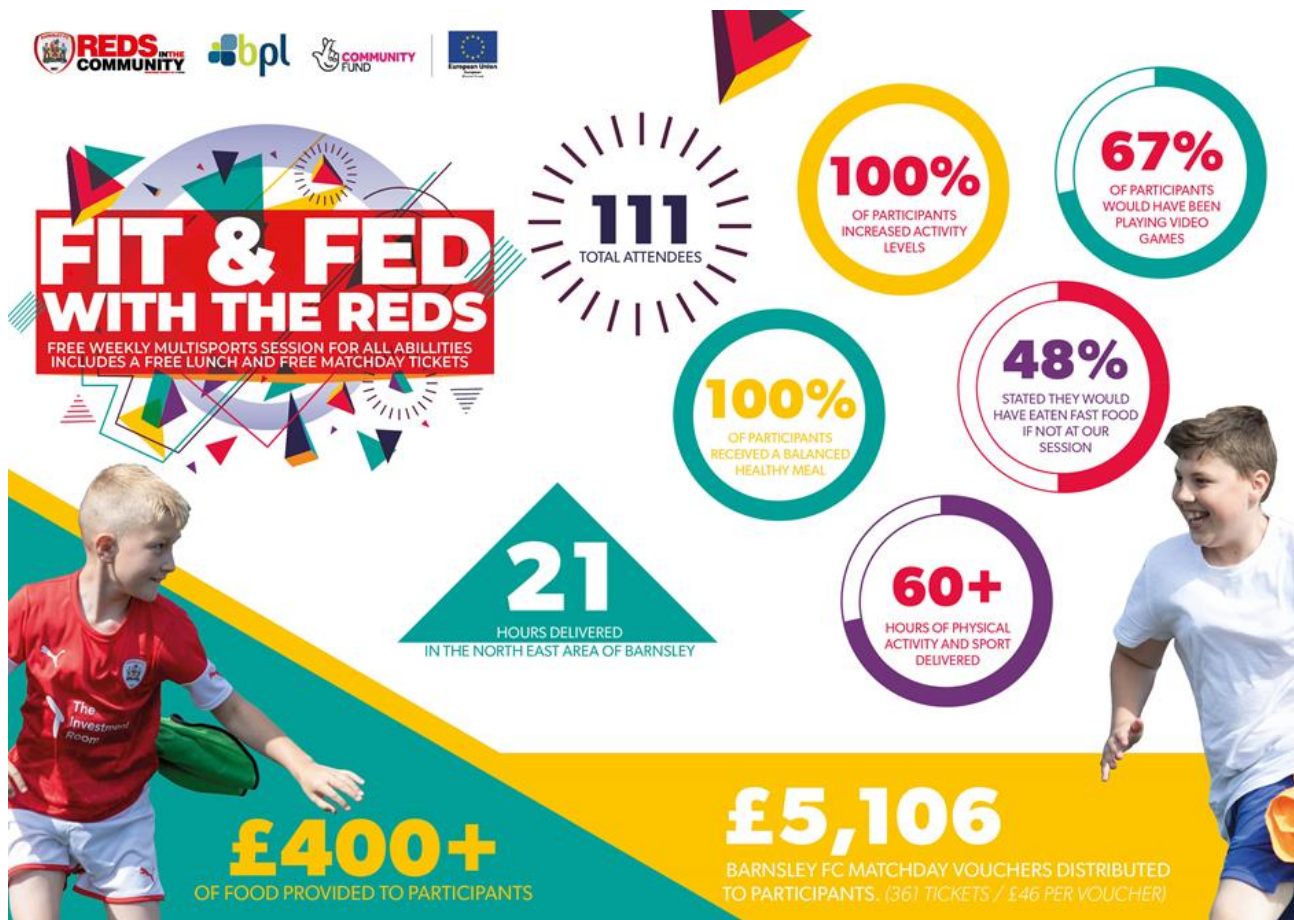
### **What partners are involved?**

The following people have been consulted in developing this project plan:

- Local Councillors
- North East Area Team
- Community Representatives
- Reds in the Community



## What was the impact?



## North East Area Team      Cudworth, Monk Bretton, North East & Royston Wards

### 2019/20 Quarter 3      Christmas Community Events

1. Thriving & Vibrant Economy
2. People Achieving Their Potential
4. Strong & Resilient Communities

#### 1. Love It

During the festive period the Cudworth, Monk Bretton, North East and Royston Ward Alliances support a number of community Christmas events across the North East Area.

A number of projects have taken place across all 4 wards in the North East area. These projects are designed to bring the community together during the festive period. They assist with community cohesion with a focus on intergenerational work bringing children and older members of the community together for a common purpose. Many events aim to address social isolation by bringing people out of their homes and interacting with others.

Examples of these projects include – village Christmas trees, Christmas lights on the High Street and other key focal points, pantomimes, Christmas Carol Concert with the school choirs.

#### Priority One:

- **Develop a vibrant town centre**

#### Priority Two:

- **People are happier, healthier, independent & active**

#### Priority Three:

- **People volunteering & contributing towards stronger communities**



These types of projects develop a vibrant village and focal point, within the local area. The community taking pride where they live.

As a result of taking part in this kinds of activities, local people have a sense of community spirit and pride will feel happier and healthier.

These events wouldn't happen without volunteers being at the heart of them. They are responsible for the planning, organisation and delivery of such events. These projects are a great platform to engage with the community and recruit new volunteers for future events.





All community events were organised by local volunteers and community groups with the support from Ward Alliances and Area Council Team.

Ward members from all four Wards took part in these events, with special thanks to a Monk Bretton member who was Santa at a number of these events.

The role of the Area Team is the overall coordination and planning of these events. Supporting volunteers with all the health and safety aspects, completing risk assessments, publicity and promotion, liaising with key partners like Street Lighting, Neighbourhood Services, BPL and local schools.

Our main role is to bring together all interested parties ensuring all events are delivered in partnership and include the whole community.

These projects successfully delivered a number of events across all the 4 Wards during the festive period. They provided the opportunity for intergenerational work, specific activities for the elderly addressing social isolation within the community. Instilling that sense of community spirit and getting to know members of the community.

These types of projects promote partnership working, the whole community coming together for a common goal and outcome. The help to build relationships within communities and raise BMBC's profile.

Dave North – Shafton Parish Council. Was very pleased with their event and so happy to see so many people out in Shafton.

Kevan Riggett-Barrett - BPL Manager Royston Leisure Centre. This year has been our best Christmas event to date. There were so many people there the hall was full, it was brilliant.

Alison – Volunteer. It was lovely to be part of such a special Christmas event seeing so many people there and listened to all the children singing.

As can be seen from the photographs the Communities Love Christmas, and it is a lovely season to celebrate the community cohesion in our local areas. Christmas spirit is very important to people. It is an opportunity for intergenerational activities which brings everyone in the community together, and helps them to continue to Love Where Live.



## North East Area Team - Monk Bretton Ward (Lundwood) Floods Crisis Hampers and Christmas Celebration

### Strong & Resilient Communities

1. Love It
8. Live It

In November Barnsley was hit by heavy rain fall and as a result 44 homes in Lundwood around the Lang Avenue area were flooded. These properties experienced great losses as water entered their homes causing damage and distress to residents within that community. Some residents had to be rehomed due to the damage caused.

The project was designed to assist residents during a time of crisis and alleviate some of the financial pressures during this difficult time.



The Ward Alliance created crisis hampers made up of all the essential items a family would need to live on, to help them through the flooding period. This isn't the first time this area has been hit by extreme flooding it has happened in 2007 and 2012.

As a result of the floods local people and businesses wanted to donate funds to help those affected. As a result of this generosity a Christmas party was thrown at Burton Grange Community Centre for the flood

victims. The party was designed to bring the community together after the difficult time, allow them to socialise and get back to sense of normality. It was also an opportunity to say thank you to all those that have volunteered and helped out during that time.

#### Priority Two:

- Children & adults are safe from harm
- People are happier, healthier, independent & active

#### Priority Three:

- People volunteering & contributing towards stronger communities

This project ensured that children and residents were safe from free from harm, providing Burton Grange as a safe warm space as shelter. Distributing items to ensure everyone has everything they needed during the difficult time. Berneslai Homes and BMBC working together to ensure homes were allocated their emergency funds quickly, and additional support put in place where needed.





The number of volunteers that “helped and assisted” at this time is staggering. From clearing rubbish, to cleaning homes, distributing hot food where needed. There was a real sense of community spirit as everyone come together to help each other. Showing that in times of need what a strong and resilient community they are in Lundwood. During the floods the Ward Alliance and local volunteers helped local residents during the crisis. They assisted during the floods and afterwards with the clean-up, moving furniture and waste etc.

Burton Grange Community Centre was opened up and used as a community “hub” during the flooding period. Somewhere residents could go to keep warm, and receive a hot meal. Food parcels and donated goods like cleaning products were distributed to those most in need. All this was coordinated by the Centre’s manager Sue Fox. The Ward Alliance and Ward Members made up crisis hampers for the 44 homes that were flooded and delivered them to the door.



The Area Team assisted in:

- The organising and coordination of the project, bringing volunteers and partners (Berneslai Homes) together.
- Passing on contact information and support.
- Coordinating the delivery of hampers items, gathering volunteers to make up the hampers and planning the distribution of all the hampers in a timely manner.

The project alleviated some of the strain for the local residents during this difficult time. The main thing the project achieved was it brought the community together, friends and neighbours helping one and other. Neighbours reported that they got to know more people, new people to the area.

The Project did not promote new ways of working but did improve the Council’s reputation within the community. Residents reported that they felt like “someone” cared and that they were supported. There has been a great deal of positive feedback surrounding this project.

One woman quoted – How grateful she was and the hamper meant a great deal during the difficult time. She cried when receiving it.

A number of residents have praised Sue Fox who runs Burton Grange Community Centre for all the hard work she has done providing support to the community. Some said “she’s a super star” and the “heart” of the community, “she’s a real diamond”.



**Caroline Donovan**  
**North East Area Council Manage**  
**January 2020**

**North East Area Council**  
 Cudworth, Monk Bretton, North East, Royston

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NORTH EAST AREA COUNCIL - COMMISSIONING BUDGET FINANCIAL ANALYSIS - 2014/15 TO 2019/20

Contract Name	Delivery Body	Start Date	Length of Contract	Total Cost of Contract	Commissioning Budget 2017/18		Commissioning 2018/19		Commissioning Budget 2019/20		Commissioning Budget 2020/21	
					Profile	Actual	Profile	Actual	Profile	Actual	Profile	Actual
<b>Base Expenditure</b>					400,000		400,000	613,200	400,000		400,000	
Parks Maintenance	BMBC	1st April 2014	1 Year	35,000	5,000		1,225					
Environmental Enforcement Project	Kingdom	4th August 2014	21 months	91,990								
	BMBC - Enforcement & Community Safety		21 months	18,883								
NE Environment Team Cudworth & NE	BCB	1st September 2014	18 months	135,000								
NE Environment Team Cudworth & NE Appre	BCB	1st August 2015	8 months	12,000								
NE Environment Team Monk Bretton & Royst	BCB	1st September 2014	18 months	135,000								
NE Environment Team Monk Bretton & Royst	BCB	1st August 2015	8 months	12,000								
NEET 3 month extension	BCB	1st March 2016	3 months	51,000								
Youth Development Grant	Various	03-Oct-14	Ongoing	280,000	70,000		70,000	38,775	71,000			
Older People's Project	Royston & Carlton CP	01-Dec-14	9 months	20,646								
Summer Internship Programme 2015/16 In Partnership with North- full contract £90,000	TBC		20 Months	45,000								
Fit Reds & Fit Me Programme	BFC & PSS			31,255	1,085							
Shobability	Barnsley Community Foundation			7,824								
Dance & Performance - Primary Schools	QDOS			9,000								
Celebration Event 2016	Various			3,000								
Community Magazine	Various			6,000								
Additional editions of Community magazine				6,000								
Additional editions of Community magazine				5,000	5,000		5,000	2,474				
Community magazine 2019				5,000					5,000			
Environmental Enforcement Project	Kingdom	1st April 2016	12 months +1+1	167,388	55,796		55,796	53,564				
	BMBC - Enforcement & Community Safety			33,000	11,000		11,000	14,275				
Fixed Penalty Notice Income				-67,501	-29,883		-19,160	-19,160		-4,050		
Parking Charge Notice income							-14,328	-14,328				
Summer Internship Programme 2015/16 In Partnership with North	C&K Careers			31,550								
Private Enforcement	BMBC - Enforcement & Community Safety		10 months	73,000	37,000		37,000	35,202	37,750		37,750	
NEET Team Phase 2	BCB	1st June 2016	+1+1+1	441,920	232,598		212,598	212,598	135,112			
Devolved Grant to Ward Alliances				160,000	40,000		40,000	40,000				
Under graduate apprentice placement				19,700	8,000							
Bio-diversity project	Various			5,000	3,000		5,000					
Smoking Cessation Project	SWYFT	Feb-18		30,000			30,000	28551				
Extension to smoking cessation project		May-19		30,000					30,000			
Environmental Enforcement Project	District Enforcement	Apr-19		120,000					59,827	29,913.12		
	BMBC - Enforcement & Community Safety	Apr-19		13,681					11,920		13,681	
Responsible Dog Owner Project				1,000					1,000			
CLC online training package				300					300			
Health Steering Grant	TBD			73,830					23,830	£2,028	20,000	
Social Isolation and Dementia Worker 1920	Age UK			25,000					25,000			
<b>Expenditure approved up to March 2015</b>												
<b>Expenditure approved up to March 2016</b>												
<b>Expenditure approved up to March 2017</b>												
<b>Expenditure approved up to March 2018</b>						438,596						
<b>Expenditure approved up to March 2019</b>							432,906	393,176				
<b>Expenditure approved up to March 2020</b>									518,225		71,431	
<b>Balance Including Any Base Expenditure Not utilised in Previous Financial Year</b>					102,585		69,679	443,325	-48,546		774,278	
		Committed contracts		2,067,466								
		AC allocation		2,413,223								
		Budget remaining		345,757								

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## **BARNSELY METROPOLITAN BOROUGH COUNCIL**

**North East Area Council**

**Report of the Area Manager**

**January 30<sup>th</sup> 2020**

### **Interim Finance Report Update**

#### **1.0 Continuation of the Stop Smoking Community Outreach Service**

1.1 Following a meeting of the North East Area Council's Health and Wellbeing Steering Group where it was noted that the smoking statistics for the North East area were the worst in Barnsley, the procurement of a stop smoking service with a focus on community outreach, took place. The contract was awarded to Swyft and the community outreach stop smoking service started in April 2018.

1.2 Following the successful delivery of this project, and the positive outputs and outcomes realised of the Stop Smoking Community Outreach Service initiative, as previously highlighted in the Area Managers Performance Reports, Members are asked to approve the continuation of the Stop Smoking Community Outreach Service commission with Swyft for a further year from April 2020 until the end of April 2021 at a cost of £30,000 per annum. An additional plus 1 year will be funded subject to further funding being available and satisfactory outputs and outcomes being realised.

#### **2.0 Enforcement Commission**

2.1 The procurement of an Environmental Enforcement Service with a focus on littering, dog fouling and parking was agreed at the meeting of North East Area Council on 27th September 2018. With the support of the Council's Strategic Procurement and Commissioning Support Service, this tender opportunity was advertised on 19th October 2018 and tender submissions were received. The contract was awarded to District Enforcement, and the service started in April 2019.

2.2 Following the successful delivery of this project, and the positive outputs and outcomes realised of the Enforcement Commission, as previously highlighted in the Area Managers Performance Reports, Members are asked to approve the continuation of the Enforcement commission with District Enforcement for a further year from April 2020 until April 2021 at a cost of £65,000 per annum.

2.3 As previously agreed by the North East Area Council, and to ensure that the Environmental Enforcement Service currently being procured operates as part of the Council's broader approach, operates within the same degree of integrity, benefits from existing local infrastructure, and can legitimately act on behalf of the Council as the primary enforcement agent in the North East Council Area, a service level agreement with BMBC's Safer Neighbourhoods Service is in place. The service level agreement enables the electronic processing of tickets to be implemented and delivered using hand held devices. Members are asked to approve the continuation of the service level agreement with the Safer Neighbourhood Service for a further year from April 2020 until April 2021 at a cost of £14,840 per annum.

### **3.0 Recommendations**

**3.1 That the continuation of the Stop Smoking Community Outreach Service commission with Swyft for a further year from April 2020 until the end on April 2021 at a cost of £30,000 per annum, with an additional plus 1 year will be funded subject to further funding being available and satisfactory outputs and outcomes being realised, is approved.**

**3.2 That the continuation of the Enforcement commission with District Enforcement for a further year from April 2020 until April 2021 at a cost of £65,000 per annum is approved.**

**3.3 That the continuation of the service level agreement with the Safer Neighbourhood Services for a further year from April 2020 until April 2021 at a cost of £14,840 per annum is approved.**

**Caroline Donovan  
Area Council Manager**

**30<sup>th</sup> January 2020**